

Bedwas, Trethomas & Machen Community Council

Council Offices
Newport Road
Bedwas
Caerphilly
CF83 8YB
Tel: (029) 2088 5734
E-mail: clerk@btmcc.co.uk



26th August 2026

To: All Councillors of Bedwas, Trethomas & Machen Community Council

You are summoned to attend the 'ORDINARY MEETING' to be held at the Council Chamber, Bedwas on **Thursday 3rd September 2026 at 6.30pm**

If you are unable to attend this meeting, please send your apologies to clerk@btmcc.co.uk or telephone (029) 20885734 prior to the meeting.

*In line with legislation, community council meetings are open to members of the public and press to attend.
Please contact BTM Council Offices in advance to request joining instructions.
Members of the press and public can attend on an observation basis only and
are not permitted to speak during the meeting.*

The business to be transacted is set out in the agenda below. If any member requires further information on any item, please contact BTM Council Offices prior to the meeting.

Yours sincerely,

Ann Butler

Ann Butler
Clerk to BTM CC

Full Council Meeting AGENDA

1. Police Matters

CSO Ellie Morgan from Bedwas Police Station has sent a report but is unable to attend this month

2. Bedwas Workmen's Hall

Councillors have been sent a copy of the AGM minutes for information

3. To Receive and Note Declarations of Interest - Code of Conduct

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Community Councils Standing Orders and the Code of Conduct. If a councillor has a prejudicial interest, they must, unless a dispensation been granted, withdraw from the meeting and take no part in the discussion or vote.

4. To note Member attendance and to receive and agree apologies for absence

5. To consider, and if correct, arrange for the Chair to sign the minutes of the Full Council Meeting, held on Thursday 2nd July 2026, to confirm as a true and accurate record

6. Clerk's report

7. BTMCC/DWR – abolition of existing community councils

8. Biodiversity and wildlife support

Email from Cllr McConnell outlining suggestions for items for the Community Garden

9. Finance Matters

9.1 To note and approve the reconciliation to bank as at 31st August 2026

9.2 To note and approve July and August payments

9.3 Grant Application from United Services Club – agreed via email. One from Walkntalk Mental Health Support Group and one from Shelter Cymru. Request to consider sponsorship of Faith & Amber Bridges at £200 + VAT per player

10. Events & Leisure (EL) Committee

10.1 Next meeting – 21st September 2026

11. Finance, Employment & Policies (FEP) Committee

11.1 Next meeting – 23rd November 2026

12. Environment & CIL (ECIL) Committee

12.1 Next meeting – 28th September 2026

13. Land & Buildings Management (LBM) Committee

13.1 Report from meeting held on 18th August 2026

13.2 Next meeting – 19th October 2026

14. Planning Applications

To consider the following Caerphilly County Borough's planning applications in the Bedwas, Trethomas and Machen area received since the last full council meeting and the Community Council's response to those planning applications. Any comments or enquiries to be emailed to: planning@caerphilly.gov.uk within 21 days of receipt of the email date. Late applications may be submitted at the meeting

Case Ref. 26/0465/FULL

Site Area: 845m²

Location: Trethomas Life Centre CF83 8FL (UPRN 000043091261)

Proposal: Erect single storey annex for charitable use including small group sessions, also to allow overnight accommodation, cooking and washing/showering

Case Officer: Joe Simmons **Tel:** 01443 864428 simmoj1@caerphilly.gov.uk

Map Ref: 317957(E) 188793 (N)

Decision Level: Delegated

Case Ref. 26/0533/RET

Site Area: 6175m²

Location: Land opposite Ty Pen-y-Waun, Mountain Road, Bedwas CF83 8ER (UPRN 000043089491)

Proposal: Retain the change of use from agricultural land to private dog walking facility

Case Officer: Emile Braithwaite **Tel:** 01443 864433 braite@caerphilly.gov.uk

Map Ref: 316881 (E) 189986 (N)

Decision Level: Delegated

15. Date of next meeting

Next meeting is scheduled for Thursday 8th October 2026 at 6.30pm