

Bedwas, Trethomas & Machen Community Council

Council Offices
Newport Road
Bedwas
Caerphilly
CF83 8YB
Tel: (029) 2088 5734
E-mail: clerk@btmcc.co.uk



25th June 2026

To: All Councillors of Bedwas, Trethomas & Machen Community Council

You are summoned to attend the 'ORDINARY MEETING' to be held at the Council Chamber, Bedwas on **Thursday 2nd July 2026 at 6.30pm**

If you are unable to attend this meeting, please send your apologies to clerk@btmcc.co.uk or telephone (029) 20885734 prior to the meeting.

*In line with legislation, community council meetings are open to members of the public and press to attend.
Please contact BTM Council Offices in advance to request joining instructions.
Members of the press and public can attend on an observation basis only and
are not permitted to speak during the meeting.*

The business to be transacted is set out in the agenda below. If any member requires further information on any item, please contact BTM Council Offices prior to the meeting.

Yours sincerely,

Ann Butler

Ann Butler
Clerk to BTM CC

Full Council Meeting AGENDA

1. Police Matters

CSO Ellie Morgan from Bedwas Police Station will give a report and answer any queries

2. Bedwas Workmen's Hall

A copy of the minutes from the committee meeting held in June has been forwarded to all members for information

3. To Receive and Note Declarations of Interest - Code of Conduct

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Community Councils Standing Orders and the Code of Conduct. If a councillor has a prejudicial interest, they must, unless a dispensation been granted, withdraw from the meeting and take no part in the discussion or vote.

4. To note Member attendance and to receive and agree apologies for absence

5. To consider, and if correct, arrange for the Chair to sign the minutes of the Full Council Meeting, held on Thursday 4th June 2026, to confirm as a true and accurate record

6. Clerk's report

7. Finance Matters

- 7.1 To note and approve the reconciliation to bank as at 31st June 2026
- 7.2 To note and approve June payments
- 7.3 Grant Application from Bridgend Allotments

8. Events & Leisure (EL) Committee

- 8.1 Next meeting – 21st September 2026

9. Finance, Employment & Policies (FEP) Committee

- 9.1 Next meeting - 27th July 2026

10. Environment & CIL (ECIL) Committee

- 10.1 Next meeting – 28th September 2026

11. Land & Buildings Management (LBM) Committee

- 11.1 Next meeting – to be arranged

12. Planning Applications

To consider the following Caerphilly County Borough's planning applications in the Bedwas, Trethomas and Machen area received since the last full council meeting and the Community Council's response to those planning applications. Any comments or

enquiries to be emailed to: planning@caerphilly.gov.uk within 21 days of receipt of the email date. Late applications may be submitted at the meeting

Case Ref. 26/0397/FULL **Site Area:** 1117m²
Location: Essilor, Unit 8 Bedwas Business Centre, Bedwas House Estate CF83 8DU
(UPRN 000043045305)
Proposal: Construct external 3 metre smoking / vaping shelter
Case Officer: Emile Brathwaite **Tel:** 01443 864433 braite@caerphilly.gov.uk
Map Ref: 316746(E) 188700 (N)
Decision Level: Delegated

Case Ref. 26/0319/HH **Site Area:** 1993m²
Location: Springfield, Penrhiw Lane, Machen CF83 8RQ (UPRN 000043064952)
Proposal: Erect side extension and alterations to existing roof
Case Officer: Eric Wichert **Tel:** 01443 864709 wichee@caerphilly.gov.uk
Map Ref: 321112(E) 189692 (N)
Decision Level: Delegated

13. Date of next meeting

Next meeting is scheduled for Thursday 3rd September at 6.30pm