

Bedwas, Trethomas & Machen Community Council

Council Offices
Newport Road
Bedwas
Caerphilly
CF83 8YB
Tel: (029) 2088 5734
E-mail: clerk@btmcc.co.uk



28th May 2026

To: All Councillors of Bedwas, Trethomas & Machen Community Council

You are summoned to attend the 'ORDINARY MEETING' to be held at the Council Chamber, Bedwas on **Thursday 4th June 2026 at 6.30pm**

If you are unable to attend this meeting, please send your apologies to clerk@btmcc.co.uk or telephone (029) 20885734 prior to the meeting.

*In line with legislation, community council meetings are open to members of the public and press to attend.
Please contact BTM Council Offices in advance to request joining instructions.
Members of the press and public can attend on an observation basis only and
are not permitted to speak during the meeting.*

The business to be transacted is set out in the agenda below. If any member requires further information on any item, please contact BTM Council Offices prior to the meeting.

Yours sincerely,

Ann Butler

Ann Butler
Clerk to BTM CC

Full Council Meeting

AGENDA

1. Police Matters

CSO Ellie Morgan from Bedwas Police Station will give a report and answer any queries

2. Alcoholics Anonymous

Presentation

3. Bedwas Workmen's Hall

A copy of the minutes from the committee meeting held in April has been forwarded to all members for information

4. To Receive and Note Declarations of Interest - Code of Conduct

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Community Councils Standing Orders and the Code of Conduct. If a councillor has a prejudicial interest, they must, unless a dispensation been granted, withdraw from the meeting and take no part in the discussion or vote.

5. To note Member attendance and to receive and agree apologies for absence

6. To consider, and if correct, arrange for the Chair to sign the minutes of the Annual Meetings and the Ordinary Full Council Meeting, both held on Wednesday 13th May 2026, to confirm as a true and accurate record

7. Clerk's report

8. Finance Matters

8.1 To note and approve the reconciliation to bank as at 31st May 2026

8.2 To note and approve May payments

8.3 Financial Assistance request – none received this month

9. Events & Leisure (EL) Committee

9.1 Meeting held on 18th May was not quorate. Informal notes taken and sent to all council

9.2 Next meeting – 21st September 2026

10. Finance, Employment & Policies (FEP) Committee

10.1 Next meeting - 27th July 2026

11. Environment & CIL (ECIL) Committee

11.1 Report from meeting held on 28th May 2026

11.2 Next meeting – 28th September 2026

12. Land & Buildings Management (LBM) Committee

12.1 Next meeting – 8th June 2026

13. Planning Applications

To consider the following Caerphilly County Borough's planning applications in the Bedwas, Trethomas and Machen area received since the last full council meeting and the Community Council's response to those planning applications. Any comments or enquiries to be emailed to: planning@caerphilly.gov.uk within 21 days of receipt of the email date. Late applications may be submitted at the meeting

Case Ref. 26/0321/HH

Site Area: 283m²

Location: 13 Sunnybank Terr, Machen CF83 8PY (UPRN 000043045253)

Proposal: Erect first floor rear extension

Case Officer: Emile Brathwaite **Tel:** 01443 864433 braite@caerphilly.gov.uk

Map Ref: 321006(E) 189392 (N)

Decision Level: Delegated

Case Ref. 26/0319/HH

Site Area: 1993m²

Location: Springfield, Penrhiw Lane, Machen CF83 8RQ (UPRN 000043064952)

Proposal: Erect side extension and alterations to existing roof

Case Officer: Eric Wichert **Tel:** 01443 864709 wichee@caerphilly.gov.uk

Map Ref: 321112(E) 189692 (N)

Decision Level: Delegated

14. Date of next meeting

Next meeting is scheduled for Thursday 2nd July at 6.30pm