

**In line with the Welsh Government's 'Local Government and Elections (Wales) Act 2021' requirement for all 735 Town and Community Councils in Wales to electronically publish the key information and the outcome of their Council meetings within 7 days of the meeting, Bedwas, Trethomas and Machen Community Council hereby publish an unnumbered and unsigned summary of the:**

**Minutes of the Full Council Meeting of  
Bedwas, Trethomas and Machen Community Council  
Wednesday 13<sup>th</sup> May 2026**

**Present:** Cllr J Winslade - Chair, Cllr D Davies, Cllr N Bull, Cllr K Ingram, Cllr A McConnell, Cllr P Rosser, Cllr L Phipps, Cllr C Morgan, Cllr E Phipps Magill

**Apologies:** Cllr D Havard, Cllr E Aldworth

**Clerk/ Proper Officer:** Ann Butler

**1/ Police matters**

No report received and no officer available to attend.

**2/ BWH**

A copy of the management committee meeting minutes for April was forwarded to all members

**3/ Declarations of Interest**

As below

**4/ Minutes of the previous meetings**

The meeting acknowledged the minutes of the Full Council meeting, held on 9<sup>th</sup> April to be a true and correct record and agreed for signature. Proposed Cllr Phipps, seconded Cllr Winslade

**5/ Clerk's report**

PHS Washroom contract. The new three-year contract is £856 p.a. This is slightly over the budget estimate but includes hygiene bins in both the toilets on the ground floor, in line with legislation (Workplace Health, Safety and Welfare regulations 1992)

[Agreed by council and clerk to implement](#)

Quote received from AJC Electrical for remedial works required following the 5yr fixed electrical test

[Agreed to proceed](#)

**6/ Finance matters**

Cllr Winslade presented a summary of the financial transactions for April. The summary agreed as satisfactory by the Council

**Financial Assistance Applications**

One received from Bedwas Crafters. Cllr Rosser declared an interest and took no part in discussions. It was agreed to award a grant of £300 from the Bedwas Ward  
**RESOLVED that:** In pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure above satisfies the requirements of that section

**7/ Annual Report**

To review and consider the annual Report in line with Section 52 of the Local Government and Elections (Wales) Act 2021, and, if agreed, give permission for it to be added to the website

Agreed by council and clerk to implement

**8/ Audit year ended 31<sup>st</sup> March 2026**

Internal Auditor's report was presented and accepted. Annual Return was presented and approved, and box 9 checked against March bank reconciliation for accuracy

**RESOLVED that:** The presiding Chair will sign the Annual Return to certify. Clerk to submit to Audit Wales

**9/ Council Committees**

**Finance, Employment and Policies Committee**

Next meeting arranged for 27<sup>th</sup> July 2026

**Environment & CIL Committee**

Next meeting arranged for 26<sup>th</sup> May 2026

**Land & Buildings Committee**

Next meeting arranged for 8<sup>th</sup> June 2026

**Events & Leisure Committee**

Work has started on arranging August Fun Day and June Transport day

Next meeting arranged for 18<sup>th</sup> May 2026

**10/ Play Sufficiency**

Following the presentation given to councillors it was agreed to book 4 x two hour sessions to be held in GYR, Machen and BWHI

**11/ Planning**

Case ref: 26/0247/COU, was noted and agreed

**Date of next meeting**

Next Full Council meeting is 4<sup>th</sup> June at 6.30pm

**The meeting closed at 7.00pm**

**The full Minutes, when agreed and signed, will be made available on the Council's website as soon as practically possible**