

In line with the Welsh Government's 'Local Government and Elections (Wales) Act 2021' requirement for all 735 Town and Community Councils in Wales to electronically publish the key information and the outcome of their Council meetings within 7 days of the meeting, Bedwas, Trethomas and Machen Community Council hereby publish an unnumbered and unsigned summary of the:

**Minutes of the Full Council Meeting of
Bedwas, Trethomas and Machen Community Council
Thursday 5th March 2026**

Present: Cllr J Winslade - Chair, Cllr D Davies, Cllr L Aldworth, Cllr K Ingram, Cllr A McConnell, Cllr N Bull, Cllr P Rosser, Cllr L Phipps, Cllr D Havard

Apologies: Cllr S Aicheler, Cllr Phipps Magill, Cllr C Morgan

Clerk/ Proper Officer: Ann Butler

1/ Police matters

A report was sent in advance and Jon Spokes attended to answer questions

2/ BWH

A copy of the management committee meeting minutes will be forwarded shortly

3/ Declarations of Interest

As below

4/ Minutes of the previous meetings

The meeting acknowledged the minutes of the Full Council meeting, held on 5th February to be a true and correct record and agreed for signature. Proposed Cllr Ingram, seconded Cllr Davies

5/ Clerk's report

a/ Office PC. The computer at the office is not able to support Windows 11 and therefore is no longer getting updates. Attached quote from our current IT support to upgrade the Tower (screens, mouse and keyboard are all fine)

[Agreed unanimously to accept quote from Syntech Computers at the cost of £599 for a custom built computer with increased capacity to give longevity](#)

6/ Finance matters

Cllr Rosser presented a summary of the financial transactions for February. The summary agreed as satisfactory by the Council

Financial Assistance Applications

None received

7/ Council Committees

Finance, Employment and Policies Committee

March draft minutes

Next meeting arranged for 23rd March 2026

Environment & CIL Committee

Report was presented from meeting held 23rd February and the following actions were agreed:

CCBC to repaint two benches at Machen Welfare Ground at a cost of £200

Replacement of settlement sign in Machen - £152.84 and installation at an approx. cost of £158

New pads and replacement of defib cabinet at BWH – cost of £588 in total to be split 50%/50% with Bedwas Workmen’s Hall

30 new stackable chairs to be purchased for use at community events. £313

Full council to meet in garden before April meeting to discuss a tribute to Dr Hefin David

Next meeting to be arranged after AGM

Land & Buildings Committee

Report given from meeting held on 16th February. The following actions agreed:

Repointing of Council Office building to address damp issues. Clerk to obtain quote to seal with breathable waterproof coating whilst scaffolding in place

Reword the lease for salon to include a note about “fair usage” for energy and the right to add extra costs should this fair use be exceed. Also include wording regarding use of areas not included in the lease for storage of salon equipment

Fireproofing of stage curtains at BWH so they can be certified as meeting the require BS5867 standard

Next meeting to be arranged after AGM

Events & Leisure Committee

Report given from meeting held on 9th February. Cllr Winslade to speak with Nikki Taylor regarding Pride event and Ellie Morgan regarding Family Fun Day. Transport Day arranged for 28th June

Next meeting to be arranged after the AGM

8/ Planning Applications

Cllr Aldworth declared an interest and left the room

Case ref: 26/0038/COU and 26/0049/HH and 26/0049/HH both noted and agreed

Date of next meeting

Next Full Council meeting is 9th April at 6.30pm

The meeting closed at 7.30pm

The full Minutes, when agreed and signed, will be made available on the Council’s website as soon as practically possible