

In line with the Welsh Government's 'Local Government and Elections (Wales) Act 2021' requirement for all 735 Town and Community Councils in Wales to electronically publish the key information and the outcome of their Council meetings within 7 days of the meeting, Bedwas, Trethomas and Machen Community Council hereby publish an unnumbered and unsigned summary of the:

**Minutes of the Full Council Meeting of
Bedwas, Trethomas and Machen Community Council
Thursday 15th January 2025**

Present: Cllr J Winslade - Chair, Cllr D Davies, Cllr L Aldworth, Cllr K Ingram, Cllr S Aicheler, Cllr D Havard, Cllr N Bull, Cllr A McConnell, Cllr E Phipps-Magill, Cllr P Rosser, Cllr L Phipps Cllr C Morgan

Apologies: None

Clerk/ Proper Officer: Ann Butler

1/ Police matters

A report was sent but no offices available for the meeting

2/ BWH

Minutes of the January committee meeting will be forwarded to members shortly

3/ Declarations of Interest

As below

4/ Minutes of the previous meetings

The meeting acknowledged the minutes of the Full Council meeting, held on 4th December to be a true and correct record and agreed for signature. Proposed Cllr Ingram, seconded Cllr Aicheler

5/ Clerk's report

- a/ CCTV – Following an incident at the offices it is noted there is a blind spot in the CCTV coverage – the driveway in to the car park is not covered. Quote from Rooftop Aerials to add an additional camera for £250 was accepted unanimously. Clerk to action
- b/ The EICR survey for both BWH and BTM Offices due this year. Quote from UK Safety Management for both buildings was £1,759. Accepted by council and Clerk to arrange
- c/ Consideration to be given to advertising empty office space with the Caerphilly Observer. Quote obtained and agreed. New poster to be designed
- d/ Clerk has received complaints from tenant about water ingress through front window downstairs. Refer to L&B Committee for action

6/ Finance matters

Cllr Morgan presented a summary of the financial transactions for December. The summary agreed as satisfactory by the Council

Financial Assistance Applications

None received

7/ Budget and Precept for 2026-2027

The budget proposal from the F,E&P meeting on 8th December was discussed

The original proposal from Cllr Ingram, which was agreed at F, E & P, was for four festive lights on the LGYR estate at contract renewal. Cllr McConnell proposed the amendment to two lights on the LGYR entrance and two additional lights – one for Bedwas and one for Trethomas – in line with the previous agreement that festive lights would not be installed inside housing estates

Proposal of low noise / silent fireworks discussed and rejected by majority vote

Alternative budget proposed by Cllr Aicheler and seconded by Cllr Ingram was discussed. Vote taken and majority voted in favour of the original budget as discussed at F,E&P.

It was agreed an increase of £1.75 (band D residents) per year would be requested to cover increased costs in running council

8/ Council Committees

Finance, Employment and Policies Committee

Minutes from meeting held on 8th December were circulated and discussed. Agreement was given for the proposed amendment to the Festive Light Contract
Next meeting arranged for 23rd March 2026

Environment & CIL Committee

Next meeting arranged for 23rd February 2026

Land & Buildings Committee

Next meeting arranged for 16th February 2026

Events & Leisure Committee

Cllr Winslade would like to hold the Community Awards at the Council Offices in March.
Cllr McConnell to create nomination poster and Facebook post
All councillors are invited to join the Chair in presenting a cheque to St David's Hospice Care shop
Next meeting arranged 26th January 2026

8/ Planning Applications

Cllr Aldworth declared and interest and took no part in discussions

Case ref: 20/0819/HH noted and agreed

Date of next meeting

Next Full Council meeting is 5th February at 6.30pm

The meeting closed at 7.37pm

The full Minutes, when agreed and signed, will be made available on the Council's website as soon as practically possible