

## Bedwas, Trethomas & Machen Community Council

Council Offices  
Newport Road  
Bedwas  
Caerphilly  
CF83 8YB  
Tel: (029) 2088 5734  
E-mail: [clerk@btmcc.co.uk](mailto:clerk@btmcc.co.uk)



26<sup>th</sup> December 2025

### To: All Councillors of Bedwas, Trethomas & Machen Community Council

You are summoned to attend the 'ORDINARY MEETING' to be held at the Council Chamber, Bedwas on **Thursday 4<sup>th</sup> December 2025 at 6.30pm**

If you are unable to attend this meeting, please send your apologies to [clerk@btmcc.co.uk](mailto:clerk@btmcc.co.uk) or telephone (029) 20885734 prior to the meeting.

*In line with legislation, community council meetings are open to members of the public and press to attend.  
Please contact BTM Council Offices in advance to request joining instructions.  
Members of the press and public can attend on an observation basis only and  
are not permitted to speak during the meeting.*

The business to be transacted is set out in the agenda below. If any member requires further information on any item, please contact BTM Council Offices prior to the meeting.

Yours sincerely,

*Ann Butler*

Ann Butler  
Clerk to BTM CC

# **Full Council Meeting AGENDA**

## **1. Police Matters**

CSO Ellie Morgan from Bedwas Police Station will give a report and answer any queries

## **2. Bedwas Workmen's Hall**

The Chair or vice Chair of BWH Management Committee will offer a monthly update

## **3. To Receive and Note Declarations of Interest - Code of Conduct**

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Community Councils Standing Orders and the Code of Conduct. If a councillor has a prejudicial interest, they must, unless a dispensation been granted, withdraw from the meeting and take no part in the discussion or vote.

## **4. To note Member attendance and to receive and agree apologies for absence**

## **5. To consider, and if correct, arrange for the Chair to sign the minutes of the Ordinary Full Council Meeting held on Thursday 13<sup>th</sup> November 2025 to confirm as a true and accurate record**

## **6. Clerk's report**

## **7. Finance Matters**

7.1 To note and approve the reconciliation to bank as at 30<sup>th</sup> November 2025

7.2 To note and approve November payments

7.3 Financial requests – none this month

## **8. Events & Leisure (EL) Committee**

8.1 Next meeting arranged for 26<sup>th</sup> January 2026

## **9. Finance, Employment & Policies (FEP) Committee**

9.1 Next meeting arranged for 8<sup>th</sup> December

## **10. Environment & CIL (ECIL) Committee**

10.1 Report from meeting held on 24<sup>th</sup> November

10.2 Next meeting arranged for 23<sup>rd</sup> February 2026

## **11. Land & Buildings Management (LBM) Committee**

11.1 Next meeting arranged for 16<sup>th</sup> February 2026

## **12. Planning Applications**

To consider the following Caerphilly County Borough's planning applications in the Bedwas, Trethomas and Machen area received since the last full council meeting and the Community Council's response to those planning applications. Any comments or enquiries to be emailed to: [planning@caerphilly.gov.uk](mailto:planning@caerphilly.gov.uk) within 21 days of receipt of the email date. Late applications may be submitted at the meeting

**No planning applications this month**

**13. Date of next meeting**

Next meeting is scheduled Thursday 8<sup>th</sup> January 2026 at 6.30pm at the Council Chamber, Bedwas