

In line with the Welsh Government's 'Local Government and Elections (Wales) Act 2021' requirement for all 735 Town and Community Councils in Wales to electronically publish the key information and the outcome of their Council meetings within 7 days of the meeting, Bedwas, Trethomas and Machen Community Council hereby publish an unnumbered and unsigned summary of the:

**Minutes of the Full Council Meeting of
Bedwas, Trethomas and Machen Community Council
Thursday 13th November 2025**

Present: Cllr A McConnell - Chair, Cllr D Davies, Cllr L Aldworth, Cllr L Phipps, Cllr C Morgan, Cllr K Ingram, Cllr S Aicheler, Cllr D Havard, Cllr E Phipps Magill, Cllr J Winslade – 6.45pm

Apologies: Cllr N Bull, Cllr P Rosser

Clerk/ Proper Officer: Ann Butler

1/ Police matters

CSO's Rhiannon Collins and Harrison arrived later than usual due to an incident they were dealing with. They presented the monthly report and answered members questions

2/ BWH

Adam Birkinshaw-Bird gave an overview of the current position at the Hall. Minutes of the monthly committee meeting will be forwarded to members

3/ Declarations of Interest

Cllr Aldworth – planning and Cllr Phipps declared an interest in the grant application for St Mary Street Allotments

4/ Minutes of the previous meetings

The meeting acknowledged the minutes of the Full Council meeting, held on 3rd September, and the EGM on 24th September, to be a true and correct record and agreed for signature. Proposed Cllr Aicheler, seconded Cllr Ingram

5/ Clerk's report

- a/ New boilers have been installed at BWHI and are working well
- b/ Lift contract. The lift has been serviced for the first year as part of the installation cost. Going forward we need to arrange a maintenance plan. Attached proposal from the lift company. The engineer's opinion was the Bronze Plus package was adequate for use and the amount of use the lift has. This gives us two service calls a year and the relevant certification required. £656 pa. Unanimously agreed to go ahead with Bronze Plus. Clerk to arrange
- c/ Donation towards memorial bench for Dr Hefin David. Unanimously agreed to donate £100. Clerk to arrange
- d/ Email received from resident raising concerns about two councillors who have resigned from the Labour party. Comments noted
- e/ Request for TRO to be raised for parking at the front of Parklands Care Home. Clerk to contact CCBC

6/ Finance matters

Cllr Morgan presented a summary of the financial transactions for September and October. The summaries were agreed as satisfactory by the Council

Financial Assistance Applications

Three new applications received this month. BTM Brass Band, St Mary Street Allotment Association and GYR Community Association. Agreed £300 to each applicant

RESOLVED that: In pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure above satisfies the requirements of that section

7/ Council Committees

Finance, Employment and Policies Committee

Meeting arranged for 8th December – Cllr Morgan has asked for budget suggestions to be sent in advance of this meeting

Environment & CIL Committee

Next meeting arranged for 24th November 2025

Land & Buildings Committee

Report from meeting held on 12th November

Quote to be obtained for electrical supply to pergola area of garden, permanent lighting. Vines and honeysuckle to be planted. Drill has been purchased by a volunteer to use to install new fence posts. Suggested we pay for it (Approx £150). Store with volunteer but with signed paperwork to show ownership. Discussion over ramp at BWHI. Agreed it to be moved until CCBC Building Inspector can assess and advise. Building Regs to be applied for. Cllr Davies and Cllr Phipps-Magill

Next meeting arranged for 16th February 2026

Events & Leisure Committee

Report from last meeting presented. Help needed with Christmas Decorations on 27th November 12.30pm. Next event Chair's Christmas songs on 2nd December. Help needed to set up at 12.30pm. Clerk to source new battery-operated Christmas Tree lights for 5 trees.

Next meeting arranged 26th January 2026

8/ Planning Applications

Cllr Aldworth declared an interest and left the room

Planning refs 25/0528/RET and 25/0692/HH noted and approved

Congratulations were offered to Cllr McConnell on her appointment to Cabinet as member for Climate Control.

Date of next meeting

Next Full Council meeting is 4th December at 6.30pm, followed by refreshment in members' lounge

The meeting closed at 7.50pm

The full Minutes, when agreed and signed, will be made available on the Council's website as soon as practically possible

DRAFT