

Bedwas, Trethomas & Machen Community Council

Council Offices
Newport Road
Bedwas
Caerphilly
CF83 8YB
Tel: (029) 2088 5734
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4TH November 2025

To: All Councillors of Bedwas, Trethomas & Machen Community Council

You are summoned to attend the 'ORDINARY MEETING' to be held at the Council Chamber, Bedwas on **Thursday 13^h November 2025 at 6.30pm**

If you are unable to attend this meeting, please send your apologies to clerk@btmcc.co.uk or telephone (029) 20885734 prior to the meeting.

*In line with legislation, community council meetings are open to members of the public and press to attend.
Please contact BTM Council Offices in advance to request joining instructions.
Members of the press and public can attend on an observation basis only and
are not permitted to speak during the meeting.*

The business to be transacted is set out in the agenda below. If any member requires further information on any item, please contact BTM Council Offices prior to the meeting.

Yours sincerely,

Ann Butler

Ann Butler
Clerk to BTM CC

Full Council Meeting AGENDA

1. Police Matters

CSO Ellie Morgan from Bedwas Police Station will give a report and answer any queries

2. Bedwas Workmen's Hall

The Chair or vice Chair of BWH Management Committee will offer a monthly update

3. To Receive and Note Declarations of Interest - Code of Conduct

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Community Councils Standing Orders and the Code of Conduct. If a councillor has a prejudicial interest, they must, unless a dispensation been granted, withdraw from the meeting and take no part in the discussion or vote.

4. To note Member attendance and to receive and agree apologies for absence

5. To consider, and if correct, arrange for the Chair to sign the minutes of the Ordinary Full Council Meeting held on Wednesday 3rd September 2025, and EGM held 24th September 2025 to confirm as a true and accurate record

6. Clerk's report

7. Finance Matters

7.1 To note and approve the reconciliation to bank as at 31st October 2025

7.2 To note and approve September and October payments

7.3 Financial requests – Three received. BTM Band, St Mary Street allotments and GYR Community Association

8. Events & Leisure (EL) Committee

8.1 To receive report from meeting held 28th October

8.2 Next meeting arranged for 26th January 2026

9. Finance, Employment & Policies (FEP) Committee

9.1 Next meeting arranged for 8th December

10. Environment & CIL (ECIL) Committee

10.1 Next meeting arranged for 24th November

11. Land & Buildings Management (LBM) Committee

11.1 Meeting on 24th October not quorate

11.2 Next meeting arranged for 12th November 2025

12. Planning Applications

To consider the following Caerphilly County Borough's planning applications in the Bedwas, Trethomas and Machen area received since the last full council meeting and the Community Council's response to those planning applications. Any comments or

enquiries to be emailed to: planning@caerphilly.gov.uk within 21 days of receipt of the email date. Late applications may be submitted at the meeting

Case Ref. 25/0528/RET **Site Area:** 465m²
Location: 33 Newport Road, Bedwas CF83 8AA (UPRN 000043049967)
Proposal: Retain change of use of commercial pottery to residential annexe
Case Officer: Joe Simmons **Tel:** 01443 8644289 simmoj1@caerphilly.gov.uk
Map Ref: 317179 (E) 188603 (N)
Decision Level: Delegated

Case Ref. 25/0692/HH **Site Area:** 567m²
Location: 69&71 Bryn Y Fran Ave, Trethomas CF83 8GS (UPRN 000043050428)
Proposal: Erect first storey rear extension across both properties
Case Officer: Josie Milson **Tel:** 01443 864708 milsoj@caerphilly.gov.uk
Map Ref: 317745(E) 188970(N)
Decision Level: Delegated

13. Date of next meeting

Next meeting is scheduled Thursday 4th December 2025 at 6.30pm at the Council Chamber, Bedwas