

Bedwas, Trethomas & Machen Community Council

Council Offices
Newport Road
Bedwas
Caerphilly
CF83 8YB
Tel: (029) 2088 5734
E-mail: clerk@btmcc.co.uk



27th August 2025

To: All Councillors of Bedwas, Trethomas & Machen Community Council

You are summoned to attend the 'ORDINARY MEETING' to be held at the Council Chamber, Bedwas on **Wednesday 3rd September 2025 at 6.30pm**

If you are unable to attend this meeting, please send your apologies to clerk@btmcc.co.uk or telephone (029) 20885734 prior to the meeting.

*In line with legislation, community council meetings are open to members of the public and press to attend.
Please contact BTM Council Offices in advance to request joining instructions.
Members of the press and public can attend on an observation basis only and
are not permitted to speak during the meeting.*

The business to be transacted is set out in the agenda below. If any member requires further information on any item, please contact BTM Council Offices prior to the meeting.

Yours sincerely,

Ann Butler

Ann Butler
Clerk to BTM CC

Full Council Meeting AGENDA

ONE MINUTE SILENCE WILL BE OBSERVED IN MEMORY OF Dr HEFIN DAVID

1. Police Matters

CSO Rhiannon Collins or CSO Ellie Morgan from Bedwas Police Station will give a report and answer any queries

2. Bedwas Workmen's Hall

The Chair or vice Chair of BWH Management Committee will offer a monthly update

3. Martyn's Law

Derek Allford will give an overview on Martyn's Law in Wales and what it means to BTMCC and BWH

4. To Receive and Note Declarations of Interest - Code of Conduct

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Community Councils Standing Orders and the Code of Conduct. If a councillor has a prejudicial interest, they must, unless a dispensation been granted, withdraw from the meeting and take no part in the discussion or vote.

5. To note Member attendance and to receive and agree apologies for absence

6. To consider, and if correct, arrange for the Chair to sign the minutes of the Ordinary Full Council Meeting held on Thursday 3rd July 2025, to confirm as a true and accurate record

7. Clerk's report

8. Finance Matters

8.1 To note and approve the reconciliation to bank as at 31st August 2025

8.2 To note and approve July and August payments

8.3 Financial requests – One from St David's Hospice Care and the requested additional information from Elites and Bedwas Crafters

9. Events & Leisure (EL) Committee

9.1 Report on Fun Day held 16th August

9.2 Next meeting arranged for 27th October

10. Finance, Employment & Policies (FEP) Committee

10.1 Next meeting arranged for 29th September

11. Environment & CIL (ECIL) Committee

11.1 Report from meeting held 26th August

11.2 Next meeting arranged for 24th November

12. Land & Buildings Management (LBM) Committee

- 12.1 Report from meeting held 18th August
- 12.2 Next meeting arranged for 20th October

13. Planning Applications

To consider the following Caerphilly County Borough's planning applications in the Bedwas, Trethomas and Machen area received since the last full council meeting and the Community Council's response to those planning applications. Any comments or enquiries to be emailed to: planning@caerphilly.gov.uk within 21 days of receipt of the email date. Late applications may be submitted at the meeting

Case Ref. 25/0569/CLPU **Site Area:** 311m²
Location: 12 East Avenue, Bedwas CF83 8AE (UPRN 000043050029)
Proposal: Obtain a Lawful Development Certificate for proposed removal of existing lean-to conservatory and replace with new single-storey extension to the rear elevation
Case Officer: Eric Wichert **Tel:** 01443 864709 wichee@caerphilly.gov.uk
Map Ref: 317126 (E) 188720 (N)
Decision Level: Delegated

Case Ref. 25/0560/RET **Site Area:** 236m²
Location: 57 St David's Drive, GYR, CF83 8RH (UPRN 000043060061)
Proposal: Retain and complete decking at rear of garden
Case Officer: Josie Milson **Tel:** 01443 864708 milsoj@caerphilly.gov.uk
Map Ref: 319224 (E) 188645(N)
Decision Level: Delegated

Case Ref. 25/0546/CLPU **Site Area:** 1336m²
Location: Domov, 1 White Hart Drive, Machen CF83 8NH (UPRN 000043001525)
Proposal: Obtain a Lawful Development Certificate for proposed garden room
Case Officer: Lorna Berrow **Tel:** 01443 864429 berrol@caerphilly.gov.uk
Map Ref: 320245 (E) 189038(N)
Decision Level: Delegated

Case Ref. 25/0555/HH **Site Area:** 315m²
Location: 3 Tyn-y-Waun Road, Machen CF83 8LA (UPRN 000043065106)
Proposal: Construct a single storey outbuilding within the rear garden
Case Officer: Josie Milson **Tel:** 01443 864708 milsoj@caerphilly.gov.uk
Map Ref: 321389 (E) 189092(N)
Decision Level: Delegated

14. Date of next meeting

Next meeting is scheduled Thursday 2nd October 2025 at 6.30pm at the Council Chamber, Bedwas