

## Bedwas, Trethomas & Machen Community Council

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29<sup>th</sup> May 2025

### **To: All Councillors of Bedwas, Trethomas & Machen Community Council**

You are summoned to attend the 'ORDINARY MEETING' to be held at the Council Chamber, Bedwas on **Thursday 3<sup>rd</sup> July 2025 at 6.30pm**

If you are unable to attend this meeting, please send your apologies to [clerk@btmcc.co.uk](mailto:clerk@btmcc.co.uk) or telephone (029) 20885734 prior to the meeting.

*In line with legislation, community council meetings are open to members of the public and press to attend.  
Please contact BTM Council Offices in advance to request joining instructions.  
Members of the press and public can attend on an observation basis only and  
are not permitted to speak during the meeting.*

The business to be transacted is set out in the agenda below. If any member requires further information on any item, please contact BTM Council Offices prior to the meeting.

Yours sincerely,

*Ann Butler*

Ann Butler  
Clerk to BTM CC

# **Full Council Meeting**

## **AGENDA**

### **1. Police Matters**

CSO Rhiannon Collins or CSO Ellie Morgan from Bedwas Police Station will give a report and answer any queries

### **2. Bedwas Workmen's Hall**

The Chair of BWH Management Committee will offer a monthly update

### **3. PCC**

Police and Crime Commissioner Jane Mudd will attend the meeting as part of their "Have Your Say on Policing in Caerphilly"

### **4. To Receive and Note Declarations of Interest - Code of Conduct**

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Community Councils Standing Orders and the Code of Conduct. If a councillor has a prejudicial interest, they must, unless a dispensation been granted, withdraw from the meeting and take no part in the discussion or vote.

### **5. To note Member attendance and to receive and agree apologies for absence**

### **6. To consider, and if correct, arrange for the Chair to sign the minutes of the Ordinary Full Council Meeting held on Thursday 5<sup>th</sup> June 2025, to confirm as a true and accurate record**

### **7. Clerk's report**

### **8. Finance Matters**

8.1 To note and approve the reconciliation to bank as at 30<sup>th</sup> June 2025

8.2 To note and approve June payments

8.3 Financial requests - Two this month Elites an Bedwas Crafters

### **9. Events & Leisure (EL) Committee**

9.1 Next meeting arranged for 28<sup>th</sup> July 2025

### **10. Finance, Employment & Policies (FEP) Committee**

10.1 Next meeting to be arranged

### **11. Environment & CIL (ECIL) Committee**

11.1 Next meeting 26<sup>th</sup> August 2025

### **12. Land & Buildings Management (LBM) Committee**

12.1 Next meeting 18<sup>th</sup> August 2025

### **13. Planning Applications**

To consider the following Caerphilly County Borough's planning applications in the Bedwas, Trethomas and Machen area received since the last full council meeting and

the Community Council's response to those planning applications. Any comments or enquiries to be emailed to: [planning@caerphilly.gov.uk](mailto:planning@caerphilly.gov.uk) within 21 days of receipt of the email date. Late applications may be submitted at the meeting

**Case Ref.** 25/0324/FULL **Site Area:** 474m<sup>2</sup>  
**Location:** 40 the Crescent, Bedwas CF83 8AF (UPRN 000043050486)  
**Proposal:** Erect double garage  
**Case Officer:** Luke Buffery **Tel:** 01443 864709 [buffel@caerphilly.gov.uk](mailto:buffel@caerphilly.gov.uk)  
**Map Ref:** 317270 (E) 188695(N)  
**Decision Level:** Delegated

**Case Ref.** 25/0315/FULL **Site Area:** 54m<sup>2</sup>  
**Location:** Machen Recreation Welfare Association Club House Recreation Ground Tyn-y-waun Road Machen (UPRN 000043171929)  
**Proposal:** Construct patio, French doors and security fence  
**Case Officer:** Lorna Berrow **Tel:** 01443 864429 [berrol@caerphilly.gov.uk](mailto:berrol@caerphilly.gov.uk)  
**Map Ref:** 321515 (E) 188929(N)  
**Decision Level:** Delegated

**Case Ref.** 25/0326/RET **Site Area:** 1833m<sup>2</sup>  
**Location:** Bedwas Community Sporting Club, Bedwas CF83 8DZ (UPRN 000043045282)  
**Proposal:** Retain the change of use from Sport and Social Club to storage and distribution  
**Case Officer:** Emile Braithwaite **Tel:** 01443 864433 [braite@caerphilly.gov.uk](mailto:braite@caerphilly.gov.uk)  
**Map Ref:** 316913 (E) 18481(N)  
**Decision Level:** Delegated

**Case Ref.** 25/0333/RET **Site Area:** 1079m<sup>2</sup>  
**Location:** Nyth y Ddraig, Pandy Lane Llanbradach CF83 3DZ (UPRN 000043086406)  
**Proposal:** Retain decing to the rear of the property  
**Case Officer:** Luke Buffery **Tel:** 01443 864709 [buffel@caerphilly.gov.uk](mailto:buffel@caerphilly.gov.uk)  
**Map Ref:** 315613 (E) 190881(N)  
**Decision Level:** Delegated

**Case Ref.** 25/0322/HH **Site Area:** 214m<sup>2</sup>  
**Location:** 57 Cherry Tree Close, Bdewas, CF83 8HB (UPRN 000043045554)  
**Proposal:** Convert loft including single rear dormer and two front dormers  
**Case Officer:** Lorna Berrow **Tel:** 01443 864429 [berrol@caerphilly.gov.uk](mailto:berrol@caerphilly.gov.uk)  
**Map Ref:** 316380 (E) 189094(N)  
**Decision Level:** Delegated

#### 14. Date of next meeting

Next meeting is scheduled Wednesday 3<sup>rd</sup> September 2025 at 6.30pm at the Council Chamber, Bedwas