

**In line with the Welsh Government's 'Local Government and Elections (Wales) Act 2021' requirement for all 735 Town and Community Councils in Wales to electronically publish the key information and the outcome of their Council meetings within 7 days of the meeting, Bedwas, Trethomas and Machen Community Council hereby publish an unnumbered and unsigned summary of the:**

**Minutes of the Full Council Meeting of  
Bedwas, Trethomas and Machen Community Council  
Wednesday 14<sup>th</sup> May 2025**

**Present:** Cllr P Rosser (Chair), Cllr J Winslade, Cllr K Ingram, Cllr E Phipps-Magill, Cllr D Davies, Cllr L Aldworth, Cllr A McConnell, Cllr D Havard, Cllr L Phipps, Cllr S Aicheler, Cllr N Bull

**Apologies:** Cllr C Morgan

**Clerk/ Proper Officer:** Ann Butler

**1/ Police matters**

CSO Rhiannon Collins attended the meeting and introduced the new CSO Ellie Morgan to members. Full report was sent in advance and members' questions were answered at the meeting

**2/ BWH**

Jill Winslade gave an update on progress and upcoming events

**3/ Declarations of Interest**

As below

**4/ Minutes of the previous meetings**

The meeting acknowledged the minutes of the Full Council meeting on 10<sup>th</sup> April as a true and correct record and agreed for signature. Proposed Cllr Phipps Magill, seconded Cllr Aldworth

**5/ Clerk's report**

- a/ Quote received from local roofing company to carry out repairs as identified by recent drone survey. Agreed unanimously to proceed
- b/ Draft Management Agreement. All members have received a copy and agreed unanimously to sign

**6/ Annual Report**

Councillors were asked to consider and accept the Annual Report, for publication on the website in line with Section 52 of the Local Government and Elections (Wales) Act 2021. Unanimously agreed and Clerk to publish

**7/ Audit 2025**

Internal Auditor's report was presented and accepted. Annual Return was presented and approved, and box 9 checked against March bank reconciliation for accuracy

**RESOLVED that:** The presiding Chair will sign the Annual Return to certify. Clerk to submit to Audit Wales

**8/ Finance matters**

Cllr Winslade presented a summary of the financial transactions for April. The summary was agreed as satisfactory by the Council

**Financial Assistance Applications**

One application received this month. Machen Agricultural Show. £300 agreed from Machen ward

**RESOLVED that:** In pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure above satisfies the requirements of that section.

**9/ Council Committees**

**Finance, Employment and Policies Committee**

Next meeting arranged for 21<sup>st</sup> May 2025

**Environment & CIL Committee**

Next meeting arranged for 28<sup>th</sup> May 2025

**Land & Buildings Committee**

Next meeting arranged for 19<sup>th</sup> May 2025

**Events & Leisure Committee**

Report given from meeting held 28<sup>th</sup> April 2025

Next meeting arranged 28<sup>th</sup> July 2025

**10/ Planning Applications**

**Cllr Aldworth left the room prior to discussions**

Planning ref 25/0207/HH and 25/0244/RET were noted and approved

Ref 25/0206/RET – concerns were raised over parking. Cllr Rosser to write to planning

**Date of next meeting**

Next Full Council meeting is 5<sup>th</sup> June at 6.30pm

**The meeting closed at 7.02pm**

**The full Minutes, when agreed and signed, will be made available on the Council's website as soon as practically possible**