

## Bedwas, Trethomas & Machen Community Council

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26<sup>th</sup> February 2025

**To: All Councillors of Bedwas, Trethomas & Machen Community Council**

You are summoned to attend the 'ORDINARY MEETING' to be held at the Council Chamber, Bedwas on **Thursday 6<sup>th</sup> March 2025 at 6.30pm**

If you are unable to attend this meeting, please send your apologies to [clerk@btmcc.co.uk](mailto:clerk@btmcc.co.uk) or telephone (029) 20885734 prior to the meeting.

*In line with legislation, community council meetings are open to members of the public and press to attend.  
Please contact BTM Council Offices in advance to request joining instructions.  
Members of the press and public can attend on an observation basis only and  
are not permitted to speak during the meeting.*

The business to be transacted is set out in the agenda below. If any member requires further information on any item, please contact BTM Council Offices prior to the meeting.

Yours sincerely,

*Ann Butler*

Ann Butler  
Clerk to BTM CC

# **Full Council Meeting**

## **AGENDA**

### **1. Police Matters**

CSO Lisa Gibbs or CSO Rhiannon Collins from Bedwas Police Station will give a report and answer any queries

### **2. Bedwas Workmen's Hall**

The Chair of BWH Management Committee will offer a monthly update

### **3. To Receive and Note Declarations of Interest - Code of Conduct**

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Community Councils Standing Orders and the Code of Conduct. If a councillor has a prejudicial interest, they must, unless a dispensation been granted, withdraw from the meeting and take no part in the discussion or vote.

### **4. To note Member attendance and to receive and agree apologies for absence**

### **5. To consider, and if correct, arrange for the Chair to sign the minutes of the Ordinary Full Council Meeting held on 6<sup>th</sup> February 2025 to confirm as a true and accurate record**

### **6. Clerk's report**

### **7. Finance Matters**

7.1 To note and approve the reconciliation to bank as at 28<sup>th</sup> February 2025

7.2 To note and approve February payments

### **8. Events & Leisure (EL) Committee**

8.1 Report from meeting held 26<sup>th</sup> February 2025

8.2 Next meeting to be arranged

### **9. Finance, Employment & Policies (FEP) Committee**

9.1 Report from the meeting held 25<sup>th</sup> February 2025, including two policy amendments

9.2 Next meeting to be arranged

### **10. Environment & CIL (ECIL) Committee**

10.1 Next meeting arranged for 24<sup>th</sup> March 2025

### **11. Land & Buildings Management (LBM) Committee**

11.1 Next meeting arranged 10<sup>th</sup> March 2025

### **12. Chair's Award and Community awards**

### 13. Planning Applications

To consider the following Caerphilly County Borough's planning applications in the Bedwas, Trethomas and Machen area received since the last full council meeting and the Community Council's response to those planning applications. Any comments or enquiries to be emailed to: [planning@caerphilly.gov.uk](mailto:planning@caerphilly.gov.uk) within 21 days of receipt of the email date. Late applications may be submitted at the meeting

**Case Ref.** 25/0084/HH

**Site Area:** 1993m<sup>2</sup>

**Location:** Springfield, Penrhiw Lane, Machen CF83 8RQ

(UPRN 000043064952)

**Proposal:** Erect single storey side extension

**Case Officer:** Josie Millson      **Tel:** 01443 864708      [milsoj@caerphilly.gov.uk](mailto:milsoj@caerphilly.gov.uk)

**Map Ref:** 321122 (E) 189692(N)

**Decision Level:** Delegated

### 14. Date of next meeting

Next meeting is scheduled for Thursday 3<sup>rd</sup> April at 6.30pm at the Council Chamber, Bedwas