

In line with the Welsh Government's 'Local Government and Elections (Wales) Act 2021' requirement for all 735 Town and Community Councils in Wales to electronically publish the key information and the outcome of their Council meetings within 7 days of the meeting, Bedwas, Trethomas and Machen Community Council hereby publish an unnumbered and unsigned summary of the:

**Minutes of the Full Council Meeting of
Bedwas, Trethomas and Machen Community Council
Thursday 5th September 2024**

Present: Cllr P Rosser (Chair), Cllr L Phipps, Cllr K Ingram, Cllr J Winslade, Cllr C Morgan, Cllr A McConnell

Apologies: Cllr E Aldworth, Cllr D Davies, Cllr E Phipps-Magill

Clerk/ Proper Officer: Ann Butler

A discussion took place about attendance of members at meetings. Agreed Chair would send an email to all members reminding them of the importance of sending apologies if not able to attend

1/ Police matters

Report was received and circulated to all members prior to the meeting

2/ Aneurin Bevan UHB

Amy Brunnock, Head of Engagement with Aneurin Bevan Health Board gave a presentation on community engagement. She made members aware of the services available and left information in printed form to display at the council offices. Links to online services will be shared on the council website and social media. Feedback was given for other groups in the area who may benefit from a visit

3/ BWH

Chair and Vice Chair are both unavailable this evening. Cllr Morgan has attended a meeting with contractors and gave an update to members. Cllr Ingram has requested a written report in future if no officers are able to attend. It was suggested the minutes of each committee meeting at BWH be forwarded to all councillors for information. Clerk to arrange

4/ Declarations of Interest

Cllr Phipps declared an interest in the grant application for St Mary Street Allotments. Cllr Morgan declared an interest in the grant application for Machen RFC. They took no part in discussions or voting on these items

5/ Minutes of the previous meetings

The meeting acknowledged the minutes of the Full Council meeting on 9th July as a true and correct record and agreed for signature

6/ Clerk's report

- a/ Car Park Sign. Clerk has been asked to obtain a sign for the car park at the Council Offices. Members discussed wording needed. Clerk to obtain quotes
- b/ There is a toilet in the upstairs Ladies not flushing. Clerk requested permission to call a plumber. This was agreed and repair will be carried out shortly

7/ Sponsorship Opportunities

It was agreed to sponsor one age group of the Caerphilly and District schools' football for this season at a cost of £100. This will give our logo on all related graphics, and we will be tagged in all social media posts. Clerk to arrange and cost to be taken from Chair's Allowance

8/ Chair's Awards

Cllr Rosser has expressed his wish to reinstate the awards ceremony for the Chair's awards and community achievement awards, to take place at BWH during March 2025. Details be discussed at the next Events & Leisure meeting

9/ Finance matters

Cllr Morgan presented a summary of the financial transactions for July and August. The summary was agreed as satisfactory by the Council

Financial Assistance Applications

Two applications received this month. St Mary's Street Allotments awarded £300 towards the purchase of a lockable notice board.

RESOLVED that: In pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure above satisfies the requirements of that section.

Machen RFC awarded £300 towards the cost of new kit for the under 7s team

RESOLVED that: In pursuance of the power conferred by Section 19 of the Local Government Act 1976

10/ Council Committees

Finance, Employment and Policies Committee

Report from July meeting given. Outstanding item from June meeting regarding caretaker hours requires further information from the BWH AGM. This to be discussed again at the next F,E&P meeting

Next meeting arranged for 23rd September

Environment & CIL Committee

Report from meeting held on 27th August. From this report the following points were agreed: £150 for the refurbishment of planters in GYR – Cllr McConnell to liaise with Mrs Thomas Evers

Shipping container – Cllr Ingram to continue to investigate best options. Agreed in principle to a total spend of £3000 (50% each from ECIL and Council funds)

It was agreed to purchase lights for all living trees in the wards except the BTMCC Council Offices. Purchase of baubles to be decorated by school pupils (50 per school). Clerk to obtain costs

Up to £150 to be available to cover costs of flaying land at Lower GYR. Kerry Galey to be consulted on best method. Community to be consulted on ultimate use. CCBC have agreed to include this in their mowing schedule

Cllr Ingram has ordered spring bulbs (£15) for the ward planters from the previously agreed budget

The defibrillator at Machen Rec has been recently used and requires new pads. Agreed this spend from ECIL funds. Cllr McConnell to order. Defib currently offline.

Next meeting arranged for 28th October

Land & Buildings Committee

Reports from meetings held 25th July and 19th August. Agreed up to £97 for reinstating newly galvanised benches in community garden. Cllr Ingram reports this may be less.

Agreed annual contract for gutter clearing at council offices - £250 pa

Investigations needed to address water ingress at council offices – portable dehumidifiers have been purchased for the salon downstairs to help with damp issues pending repairs

Request to purchase a shipping container for the safe and secure storage of community assets at BTMCC. Cllr Ingram to obtain quotes

Cllr Bull is looking at additional grant funding for the planting of the new border at the community garden

Notice has been given on the rooms currently leased by the MP at the BTMCC Offices. Council have reviewed the costs and agreed a rent. This to be advertised shortly with a view to letting as soon as the current lease expires (November 2024)

Next meeting arranged for 21st October

Events & Leisure Committee

Report from Fun Day held on 10th August

Cllr Winslade reminded members of Picnic in the Park and other upcoming events and requests their support wherever possible

Cllr Ingram has addressed all H&S issues highlighted after last year's fireworks event (lighting, barriers, PA system, parking, gazebo) and purchases have been made. This equipment will be used for future events and could be used by our community for their events. UK Fireworks provided the lowest cost for a 10minute display set to music - £2,500 plus VAT

Next meeting arranged for 17th September

13/ Planning Applications

Planning refs 24/0606/FULL and 24/0595/HH were all noted and approved

24/0603/FULL - Cllr Rosser to request a site visit and register local residents concerns which

The meeting closed at 8.15 pm

The full Minutes, when agreed and signed, will be made available on the Council's website as soon as practically possible