

## Bedwas, Trethomas & Machen Community Council

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28<sup>th</sup> August 2024

**To: All Councillors of Bedwas, Trethomas & Machen Community Council**

You are summoned to attend the 'ORDINARY MEETING' to be held at the Council Chamber, Bedwas on **Thursday 5<sup>th</sup> September 2024 at 6.30pm**

If you are unable to attend this meeting, please send your apologies to [clerk@btmcc.co.uk](mailto:clerk@btmcc.co.uk) or telephone (029) 20885734 prior to the meeting.

*In line with legislation, community council meetings are open to members of the public and press to attend.  
Please contact BTM Council Offices in advance to request joining instructions.  
Members of the press and public can attend on an observation basis only and  
are not permitted to speak during the meeting.*

The business to be transacted is set out in the agenda below. If any member requires further information on any item, please contact BTM Council Offices prior to the meeting.

Yours sincerely,

*Ann Butler*

Ann Butler  
Clerk to BTM CC

# **Full Council Meeting AGENDA**

**All members should raise their hand and wait to be acknowledged by the Chair before speaking. Please refrain from separate discussions while someone else is speaking**

**1. Police Matters**

CSO Lisa Gibbs or CSO Rhiannon Collins from Bedwas Police Station will give a report and answer any queries

**2. Amy Brunnock – Aneurin Bevan UHB**

Presentation

**3. Bedwas Workmen’s Hall**

The Chair of BWH Management Committee will offer a monthly update

**4. To Receive and Note Declarations of Interest - Code of Conduct**

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Community Councils Standing Orders and the Code of Conduct. If a councillor has a prejudicial interest, they must, unless a dispensation been granted, withdraw from the meeting and take no part in the discussion or vote.

**5. To note Member attendance and to receive and agree apologies for absence**

**6. To consider, and if correct, arrange for the Chair to sign the minutes of the Ordinary Full Council Meeting held on 9<sup>th</sup> July 2024 to confirm as a true and accurate record**

**7. Clerk’s report**

**8. Sponsorship opportunities – Caerphilly and District Schools football**

**9. Chairs Awards**

**10. Finance Matters**

10.1 To note and approve the reconciliation to bank as at 31<sup>st</sup> August 2024

10.2 To note and approve July and August payments

10.3 Financial assistance request. Two received this month. St Mary Street Allotments and Machen RFC

**11. Events & Leisure (EL) Committee**

11.1 Report from Fun Day 10<sup>th</sup> August

11.2 Next meeting arranged for 17<sup>th</sup> September

## 12. Finance, Employment & Policies (FEP) Committee

- 12.1 Item from meeting 24<sup>th</sup> June – Caretaker hours
- 12.2 Next meeting arranged for 23<sup>rd</sup> September

## 13. Environment & CIL (ECIL) Committee

- 13.1 Report from meeting held 27<sup>th</sup> August
- 13.2 Next meeting arranged for 28<sup>th</sup> October

## 14. Land & Buildings Management (LBM) Committee

- 14.1 Report from meeting held 19<sup>th</sup> August
- 14.2 Next meeting arranged for 21<sup>st</sup> October

## 15. Planning Applications

To consider the following Caerphilly County Borough's planning applications in the Bedwas, Trethomas and Machen area received since the last full council meeting and the Community Council's response to those planning applications. Any comments or enquiries to be emailed to: [planning@caerphilly.gov.uk](mailto:planning@caerphilly.gov.uk) within 21 days of receipt of the email date. Late applications may be submitted at the meeting

**Case Ref.** 24/0603/FULL

**Site Area:** 5292m<sup>2</sup>

**Location:** Land at grid ref 316903, St Mary's Street, Bedwas, Caerphilly (UPRN 000043085841)

**Proposal:** Construct 7 detached house with garage and associated road, site and drainage

**Case Officer:** Anthony Pyne **Tel:** 01443 864523 [pynea@caerphilly.gov.uk](mailto:pynea@caerphilly.gov.uk)

**Map Ref:** 316903(E) 188995N)

**Decision Level:** Delegated

**Case Ref.** 24/0606/FULL

**Site Area:** 808m<sup>2</sup>

**Location** Mynydd Haf Independent School, Newport Road, Trethomas, Caerphilly CF83 8BY (UPRN 000043086700)

**Proposal:** Erect external classroom

**Case Officer:** Joe Simmons **Tel:** 01443 864428 [simmoj@caerphilly.gov.uk](mailto:simmoj@caerphilly.gov.uk)

**Map Ref:** 318175 E) 188720N)

**Decision Level:** Delegated

**Case Ref.** 24/0595/HH

**Site Area:** 438m<sup>2</sup>

**Location:** 11 Birchgrove, Trethomas Caerphilly CF83 8BQ (UPRN 000043050169)

**Proposal:** Construct existing single storey extension into two storey extension, create new larger downstairs kitchen, upstairs bedroom and en-suite

**Case Officer:** Lorna Berrow **Tel:** 01443 864429 [berrol@caerphilly.gov.uk](mailto:berrol@caerphilly.gov.uk)

**Map Ref:** 317826 (E) 188733N)

**Decision Level:** Delegated

## 16. Date of next meeting

Next meeting is scheduled for Thursday 3<sup>rd</sup> October 2024, at 6.30pm at the Council Chamber, Bedwas