

Bedwas, Trethomas & Machen Community Council

Minutes of the meeting of the Events & Leisure Committee on Tuesday 30th April 2024 at 6.30pm

PRESENT	APOLOGIES
Cllr J Winslade (Chair)	Cllr C Morgan
Cllr D Davies	
Cllr E Aldworth	
Cllr E Phipps-Magill	
CSO Rhiannon Collins	
CSO Dylan Greedy	

1/ Declarations of Interest

None

2/ Fun Day – 10th August 2024

To discuss arrangements for the Fun Day and agree responsibilities

Following actions agreed

Clerk to email James Leahy at CCBC to confirm booking has been made for Bryn Fields

Rhiannon has booked vendors for the day. Police will bring a police car for community interaction. Fire Service have confirmed they will attend with truck as long as no emergency calls them away. Skqteboard Academy will set up on the car park adjacent to the field

Clerk to check access to field, and confirm vehicle will be allowed to drive on

Bedwas Swimming Pool have confirmed they will allow access to their toilets on the day

Clerk to confirm attendance with St John Ambulance

Public liability insurance. Rhiannon will ensure all vendors will have their own PLI and where necessary will provide their food hygiene rating. Councillors will be covered by BTM insurance. Clerk to source a “one off” event cover for the day

Risk Assessment. Rhiannon will ensure each vendor will supply their own risk assessment, and these will be forwarded to Ann to be noted in the overall Risk Assessment. Emma to assist with this

Signed: *Jill Winslade*

Chair

Date: 30th April 2024