

**In line with the Welsh Government's 'Local Government and Elections (Wales) Act 2021' requirement for all 735 Town and Community Councils in Wales to electronically publish the key information and the outcome of their Council meetings within 7 days of the meeting, Bedwas, Trethomas and Machen Community Council hereby publish an unnumbered and unsigned summary of the:**

**Minutes of the Full Council Meeting of  
Bedwas, Trethomas and Machen Community Council  
Thursday 7<sup>th</sup> March 2024**

**Present:** Cllr D Davies (Chair), Cllr L Phipps, Cllr A McConnell, Cllr K Ingram, Cllr N Bull, Cllr L Aldworth, Cllr J Winslade, Cllr C Morgan, Cllr D Havard, Cllr E Phipps-Magill, Cllr S Aicheler

Clerk/ Proper Officer: Ann Birkinshaw

**Apologies:** Cllr P Rosser

Prior to the meeting starting, Cllr Davies made members aware of an issue he has with his Labour Party membership, which he is trying to resolve. Cllr Davies offered to stand down as Chair. Councillors agreed unanimously he should continue as Chair until the Annual Meeting in May.

**1/ Police matters**

Report was sent and circulated to members in advance of the meeting. PCSO Gibbs attended and updated council on current initiatives and upcoming events

**2/ BWH**

Derek Allford – BWH Chair provided an update on events at the Hall

**3/ Declarations of Interest**

As noted below

**4/ Minutes of the previous Full Council Full meeting on 1<sup>st</sup> February 2024**

The meeting acknowledged the minutes as a true and correct record and agreed for signature

**6/ Clerk's report**

- a/ Resident's letter discussed – clerk to reply
- b/ Request for funding of Gwyl Caerphilly Festival discussed. Clerk to respond
- c/ Clerk requested permission to invite Sustrans to speak at the next full council meeting

**7/ Machen Show**

Sponsorship of Machen Show was discussed and decided. Pitch for large gazebo, to share with DWRCC, also to be booked. Clerk to arrange

## **8/ Finance matters**

Cllr Morgan presented a summary of the financial transactions for February. The summary was agreed as satisfactory by the Council

### **Financial Assistance Applications**

One from Caerphilly and District Town Twinning Association was rejected as it doesn't meet the terms of the grant policy. Letter received from Gwent Federation of Women's Institutes requesting a donation was rejected as not in BTM area. Application from St John Ambulance (Bedwas Division) was approved and £300 to be awarded.

**RESOLVED that:** In pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure above satisfies the requirements of that section.

## **9/ Council Committees**

### **Finance, Employment and Policies Committee**

Report from meeting held 19<sup>th</sup> February. Council congratulated the clerk on achieving her CiLCA qualification last month. It was agreed the clerk will receive one additional scale point for the qualification and one further point in April, as per contract of employment. Clerk has requested to reduce working hours to 30 hours per week, starting April 2024. Council agreed

### **Environment & CIL Committee**

Next meeting Monday 18<sup>th</sup> March

### **Land & Buildings Committee**

Next meeting was arranged for 11<sup>th</sup> March 2024. This has been postponed and a new date will be arranged shortly

### **Events & Leisure Committee**

Meeting originally planned for 4<sup>th</sup> March was cancelled and will be rearranged shortly. It was agreed to spend up to £50 on refreshments for the GYR litter pick arranged for Friday 15<sup>th</sup> March. Cllr Phipps to arrange

## **10/ Planning Applications**

Cllr Aldworth left the meeting prior to discussions. Cllr Phipps and Cllr Phipps-Magill declared an interest in Case reference 24/0100/OUT and took no part in discussions regarding this

Case references 24/0030/FULL, 24/0032/FULL, 24/0053/HH, 24/0055/COU, 24/0103/NCC and 24/0100/OUT were noted and agreed

**The meeting closed at 8.00pm**

**The full Minutes, when agreed and signed, will be made available on the Council's website as soon as practically possible**