

## Bedwas, Trethomas & Machen Community Council

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2<sup>nd</sup> November 2023

### To: All Members of BTMCC Finance, Employment & Policies Committee

You are summoned to attend a meeting of the Finance, Employment and Policies Committee to be held at the Council Chamber, Bedwas on **Monday 19<sup>th</sup> February in the Council Offices at 6.300pm**

If you are unable to attend this meeting, please send your apologies to [clerk@btmcc.co.uk](mailto:clerk@btmcc.co.uk) or telephone (029) 20885734 prior to the meeting.

*In line with legislation, community council meetings are open to members of the public and press to attend.  
Please contact BTM Council Offices in advance to request joining instructions.  
Members of the press and public can attend on an observation basis only and  
are not permitted to speak during the meeting.*

The business to be transacted is set out in the agenda below. If any member requires further information on any item, please contact BTM Council Offices prior to the meeting.

Yours sincerely,

*Chris Morgan*

Chris Morgan  
Chair, Finance, Employment & Policies Committee

**Finance, Employment & Policies Committee**  
**AGENDA**

1. To note those present and accept apologies
2. To receive and note Declarations of Interest
3. To discuss change of pay scale for clerk and caretaker, as per contracts
4. To discuss reduction of clerk's hours from 32 hrs per week to 30 hrs per week, with effect from 1<sup>st</sup> April
5. Date of next meeting