

In line with the Welsh Government's 'Local Government and Elections (Wales) Act 2021' requirement for all 735 Town and Community Councils in Wales to electronically publish the key information and the outcome of their Council meetings within 7 days of the meeting, Bedwas, Trethomas and Machen Community Council hereby publish an unnumbered and unsigned summary of the:

**Minutes of the Full Council Meeting of  
Bedwas, Trethomas and Machen Community Council**

**Thursday 1<sup>st</sup> February 2024**

**Present:** Cllr P Rosser (Vice Chair), Cllr L Phipps, Cllr A McConnell, Cllr K Ingram, Cllr N Bull, Cllr L Aldworth, Cllr J Winslade, Cllr C Morgan, Cllr D Havard, Cllr E Phipps-Magill

Clerk/ Proper Officer: Ann Birkinshaw

**Apologies:** Cllr D Davies

Two residents were present to observe the meeting

**1/ Police matters**

Report was sent and circulated to members in advance of the meeting. PCSO Collins attended and updated council on current initiatives and upcoming events

**2/ BWH**

Derek Allford – BWH Chair offered apologies

**3/ ABUHB – Bedwas, Trethomas & Machen / Cwtsh**

David Llewellyn made a presentation to council and explained the purpose of the IWN programme and the Cwtsh guides. It was requested the title be amended to include GYR. Mr Llewellyn will action this change. Cllr McConnell will forward any additional information to be uploaded

**4/ Declarations of Interest**

As noted below

**5/ Minutes of the previous Full Council Full meeting on 4<sup>th</sup> January 2024**

The meeting acknowledged the minutes as a true and correct record and agreed for signature

**6/ Clerk's report**

- a/ CiLCA training almost complete
- b/ Car park. Contractors due to start in February.
- c/ Decorating. Quotes have been obtained for redecoration of Member's lounge and office. Decision deferred to next meeting
- d/ Skateboarding tuition. It was agreed to book 4 x 1 hour sessions at GYR skatepark during the February half term at a cost of £90 per hour. Cost split equally between three wards

## **8/ Lottery launch**

Following the successful completion of all legal paperwork and the granting of planning permission, the BWH refurbishment project will officially start on 1<sup>st</sup> March. Appointment of Hurley and Davies as architects and project manager was approved by full council

## **9/ Finance matters**

Cllr Morgan presented a summary of the financial transactions for January. The summary was agreed as satisfactory by the Council

### **Financial Assistance Applications**

An email from Marie Curie Cymru was discussed. It was this charity will be proposed as the “Chair’s Charity” for the next financial year

## **10/ Council Committees**

### **Finance, Employment and Policies Committee**

Meeting to be arranged in March

### **Environment & CIL Committee**

Meeting to be arranged

### **Land & Buildings Committee**

Report from meeting held 15<sup>th</sup> January. Car park start noted. Cllr Bull has requested to be in attendance on the start day to ensure the correct line for kerbs is observed and trees protected. Men’s Shed – meeting on 17<sup>th</sup> January on site to arrange to start works. L&B committee have requested bi-monthly updates from project manager once lottery works start at BWH – clerk to arrange. It was agreed £100 for removal of rubble/waste from the garden. Cllr Bull to contact Mr Richard Davies to arrange. Clerk was asked to provide breakdown of garden spend for 2023-24  
Next meeting – 11<sup>th</sup> March 2024

### **Events & Leisure Committee**

Cllr Winslade reported on meeting held 29<sup>th</sup> January. Event to celebrate the launch of lottery works at BWH on 1<sup>st</sup> March was discussed. Clerk to contact schools for their input. Press, councillors and volunteers to be invited. Caerphilly Male voice choir will attend

## **11/ Planning Applications**

Cllr Aldworth left the meeting prior to discussions.

Case reference 23/0888/FULL. Objections were raised on the basis of parking. Cllr Morgan to requested a site meeting.

**The meeting closed at 7.48pm**

**The full Minutes, when agreed and signed, will be made available on the Council’s website as soon as practically possible**