

In line with the Welsh Government's 'Local Government and Elections (Wales) Act 2021' requirement for all 735 Town and Community Councils in Wales to electronically publish the key information and the outcome of their Council meetings within 7 days of the meeting, Bedwas, Trethomas and Machen Community Council hereby publish an unnumbered and unsigned summary of the:

**Minutes of the Full Council Meeting of
Bedwas, Trethomas and Machen Community Council
Thursday 7th December 2023**

Present: Cllr DJ Davies (Chair), Cllr P Rosser (Vice Chair), Cllr L Phipps, Cllr A McConnell, Cllr K Ingram, Cllr N Bull, Cllr L Aldworth, Cllr J Winslade, Cllr S Aicheler, Cllr C Morgan, Cllr E Phipps-Magill

Clerk/ Proper Officer: Ann Birkinshaw

Apologies: Cllr D Havard

1/ Police matters

No officers were able to attend in person this month. Reports were sent for November and December. No issues raised

2/ BWH

Derek Allford – BWH Chair updated the meeting with hall activities and events

3/ Declarations of Interest

As noted below

4/ Minutes of the previous Full Council Full meeting on 2nd November 2023

The meeting acknowledged the minutes as a true and correct record and agreed for signature

5/ NALC Payscale update

The new pay scales were accepted by council and backdated to April 2023, as per OVW guidance

6/ CCBC Joint Events

Council discussed the possibility of co-hosting a community event with CCBC. Ideas to be discussed at the next Events & Leisure committee meeting in January 2024

7/ Clerk's report

- a/ P Simmons have scheduled the car park resurfacing in to their calendar for mid January 2024. Surveyor to visit shortly to confirm details

- b/ Window Cleaning. AJM Cleaning are to take over the window cleaning at the council offices. They will attend on an 8 weekly basis and offer a cost saving of £17 per visit compared to the previous contractor

8/ Finance matters

Cllr Morgan presented a summary of the financial transactions for November. The summary was agreed as satisfactory by the Council

Financial Assistance Applications

One received this month. Inside Out Cymru.

RESOLVED that: the application be refused on the basis it does not comply with the terms as set out in the BTMCC Grant and Financial Assistance Policy

9/ Council Committees

Finance, Employment and Policies Committee

9.1 PRESS & PUBLIC EXEMPT – Caretaker job description & revised contract

The new job description and contract were agreed by the FE&P sub committee at the last meeting. Full council accepted both documents and changes will be effected from 1st April 2024

RESOLVED that: BTMCC will pay a contract cleaner to cover cleaning during Caretaker's annual leave (One day per week). This to be reviewed in 12 months

9.2 Proposed budget for 2024-2025 was discussed and proposals made. Clerk to make the amendments and send revision to all councillors for consideration and to bring back to January meeting for approval

Environment & CIL Committee

Next meeting 11th December

Land & Buildings Committee

It was agreed to purchase bin storage shed at a cost of £189.99 from CIL monies.

Clerk to place the order

Next meeting 15th January 2024

Events & Leisure Committee

Cllr Winslade reported on the fireworks display which took place on 3rd November.

Notes have been made for amendments and improvements for next year's event. The bucket collection raised £455.76 for St David's Hospice. This was presented by Councillors on Thursday 7th December at BTMCC Council Chamber

Remembrance Day events in Bedwas, Trethomas and Machen went well, although it is noted attendance was down on usual numbers. The poor weather may have caused this, and it's hoped next year will see a return to the great turnout we usually see Sunday 17th December is the final BTMCC Panto at Bedwas Workmen's Hall. It is proposed from next year, BTMCC sponsor prizes for the panto and the Chair of Council chooses winners and presents the prizes

10/ Planning Applications

Cllr Aldworth left the meeting prior to discussions. Cllr Winslade declared an interest in case Ref 23/0770/HH and took no part in the discussion

Case references 23/0666/FULL, 23/0674/FULL 23/0718/RET, 23/0655/FULL, 23/0745/COU, 23/0770/HH, 23/0740/HH and 23/0783/NOTT were noted and approved

The meeting closed at 7.50pm

The full Minutes, when agreed and signed, will be made available on the Council's website as soon as practically possible