

**In line with the Welsh Government's 'Local Government and Elections (Wales) Act 2021' requirement for all 735 Town and Community Councils in Wales to electronically publish the key information and the outcome of their Council meetings within 7 days of the meeting, Bedwas, Trethomas and Machen Community Council hereby publish an unnumbered and unsigned summary of the:**

**Minutes of the Full Council Meeting of  
Bedwas, Trethomas and Machen Community Council  
Thursday 2<sup>nd</sup> November 2023**

**Present:** Cllr DJ Davies (Chair), Cllr P Rosser (Vice Chair), Cllr L Phipps, Cllr A McConnell, Cllr K Ingram, Cllr N Bull, Cllr L Aldworth, Cllr J Winslade, Cllr D Havard, Cllr C Morgan

Clerk/ Proper Officer: Ann Birkinshaw

**Apologies:** Cllr S Aicheler, Cllr E Phipps-Magill

**1/ Police matters**

No report was sent in advance and no police attendance at the meeting. Clerk will chase for a report

**2/ BWH**

Derek Allford – BWH Chair offered apologies for absence. Nothing new to report from the Hall this month

**3/ Declarations of Interest**

As noted below

**4/ Minutes of the previous Full Council Full meeting on 5<sup>th</sup> October 2023**

The meeting acknowledged the minutes as a true and correct record and agreed for signature

**5/ Boundary Changes**

The Review of Community Arrangements of the County Borough of Caerphilly report was discussed. Agreed unanimously to support the proposed boundary changes. Clerk to reply to Boundaries Wales

**6/ Governor Vacancy**

A minor authority vacancy has arisen at Tyn-Y-Wern Primary school. Councillor Kev Ingram expressed an interest in filling this role and council unanimously agreed. Clerk to inform EAS

**7/ Budget**

Initial draft budget was looked at and some ideas proposed. Councillors to send all other suggestions to the clerk for inclusion in the next draft copy. Final decision on next year's budget and precept will be made at the December meeting

## 8/ Clerk's report

- a/ Gutters – only 2 of the five companies approached were able to offer a quote. These have been forwarded for consideration  
**RESOLVED that:** AJM Cleaning Services be asked to clean and inspect the gutters at the council offices at a cost of £250
- b/ Access Control System. The door buzzer system has a fault which cannot be repaired as the system is obsolete. Three quotes to replace the system have been forwarded to all councillors for consideration  
**RESOLVED that:** Protectorcomms be asked to proceed with replacing the access control system at a cost of £1,400
- c/ Plumbing – Two companies were approached to look at the emergency plumbing issues at the council offices. Only one was able to offer a quote  
**RESOLVED that:** Ignium Mechanical Ltd be tasked with carrying out the emergency repairs at a cost of £240

## 9/ Finance matters

Cllr Morgan presented a summary of the financial transactions for October. The summary was agreed as satisfactory by the Council

### **Financial Assistance Applications**

Two received this month. St Mary Street Allotment Association and BTM Brass Band Society. It was agreed to offer St Mary Street Allotments £300 from the Bedwas budget and BTM Band £300, £100 from each ward budget.

**RESOLVED that:** In pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure above satisfies the requirements of that section.

## 10/ Council Committees

### **Finance, Employment and Policies Committee**

Cllr Morgan advised a meeting has been arranged for Thursday 9<sup>th</sup> November

### **Environment & CIL Committee**

Next meeting 11<sup>th</sup> December

### **Land & Buildings Committee**

It was agreed by majority vote to accept the quote from P Simmons for the resurfacing of the car park. Cllr Davies registered his objection

### **Events & Leisure Committee**

Cllr Winslade reported the panto went well. It was a sell out and enjoyed by all. Not all councillors were able to attend and the staffing of these events is difficult. It was proposed the arranging of future pantos be handed over to Bedwas Workmen's Hall. Cllr Phipps will raise this at the next BWH Management Committee meeting. Arrangements are in place for the firework display being sponsored by BTMCC. The Art of Sparks will be organising the display which will take place at the Cornfield in Trethomas at 6pm on Friday 3<sup>rd</sup> November. This event typically costs £4,000. BTMCC have offered £1,500 in sponsorship and the Chair of Council has offered a further £500

from his allowance. Charities buckets will be used to collect donations for St David's Hospice

Remembrance Day arrangements are in place for Bedwas, Trethomas and Machen

## **8/ Planning Applications**

Cllr Aldworth and Cllr Phipps left the meeting prior to discussions

Case references 23/0630/FULL, 23/0635/COU, 23/0657/HH, 23/0633/NOTT and 23/0683/RET were noted and approved

**The meeting closed at 8.00pm**

**The full Minutes, when agreed and signed, will be made available on the Council's website as soon as practically possible**

DRAFT