

## Bedwas, Trethomas & Machen Community Council

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26<sup>th</sup> October 2023

**To: All Councillors of Bedwas, Trethomas & Machen Community Council**

You are summoned to attend the 'ORDINARY MEETING' to be held at the Council Chamber, Bedwas on **Thursday 2<sup>nd</sup> November 2023 at 6.30pm**

If you are unable to attend this meeting, please send your apologies to [clerk@btmcc.co.uk](mailto:clerk@btmcc.co.uk) or telephone (029) 20885734 prior to the meeting.

*In line with legislation, community council meetings are open to members of the public and press to attend.  
Please contact BTM Council Offices in advance to request joining instructions.  
Members of the press and public can attend on an observation basis only and  
are not permitted to speak during the meeting.*

The business to be transacted is set out in the agenda below. If any member requires further information on any item, please contact BTM Council Offices prior to the meeting.

Yours sincerely,

*Ann Birkinshaw*

Ann Birkinshaw  
Clerk to BTM CC

# **Full Council Meeting AGENDA**

## **1. Police Matters**

CSO Angharad Morgan or CSO Jon Spokes from Bedwas Police Station will give a report and answer any queries

## **2. Bedwas Workmen's Hall**

The Chair of BWH Management Committee will offer a monthly update

## **3. To Receive and Note Declarations of Interest - Code of Conduct**

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Community Councils Standing Orders and the Code of Conduct. If a councillor has a prejudicial interest, they must, unless a dispensation been granted, withdraw from the meeting and take no part in the discussion or vote.

## **4. To note Member attendance and to receive and agree apologies for absence**

## **5. To consider, and if correct, arrange for the Chair to sign the minutes of the Ordinary Full Council Meeting held on 5<sup>th</sup> October 2023 to confirm as a true and accurate record**

## **6. Boundary changes**

## **7. Governor vacancy – Tyn-Y-Wern Primary**

## **8. Budget – restricted item**

The public and press will be asked to leave the meeting while this business is discussed

## **9. Clerk's Report**

## **10. Finance Matters**

- 10.1 To note and approve the reconciliation to bank as at 31<sup>st</sup> October 2023
- 10.2 To note and approve October payments
- 10.3 Financial Assistance requested – one received from St Mary Street Allotments

## **11. Events & Leisure (EL) Committee**

- 11.1 To report on Panto held 28<sup>th</sup> October
- 11.2 To finalise details of fireworks on 3<sup>rd</sup> November and Remembrance 12<sup>th</sup> November
- 11.3 To note date of next meeting

## **12. Finance, Employment & Policies (FEP) Committee**

- 12.1 To note date of next meeting

## **13. Environment & CIL (ECIL) Committee**

- 13.1 Next meeting arranged for 11<sup>th</sup> December

## **14. Land & Buildings Management (LBM) Committee**

14.1 To note date of next meeting

## 15. Planning Applications

To consider the following Caerphilly County Borough's planning applications in the Bedwas, Trethomas and Machen area received since the last full council meeting and the Community Council's response to those planning applications. Any comments or enquiries to be emailed to: [planning@caerphilly.gov.uk](mailto:planning@caerphilly.gov.uk) within 21 days of receipt of the email date. Late applications may be submitted at the meeting

**Case Ref.** 23/0630/FULL

**Site Area:** 871m<sup>2</sup>

**Location:** Land at Rockleize, Mountain Road, Bedwas, Caerphilly CF83 8ES (UPRN 000043045706)

**Proposal:** Erect 2 no. detached dwelling houses

**Case Officer:** Chantalle Lamnea **Tel:** 07874 641747 [lamnec@caerphilly.gov.uk](mailto:lamnec@caerphilly.gov.uk)

**Map Ref:** 316959(E) 189279(N)

**Decision Level:** Delegated

**Case Ref.** 23/0635/COU

**Site Area:** 157m<sup>2</sup>

**Location:** 3 Central Buildings, Newport Road, Trethomas, Caerphilly CF83 8BU (UPRN 000043168377)

**Proposal:** Change the use from A3 (Cake/café bakery) to class C3 (dwelling) 2 bedroom flat, partial demolition of rear extension together with new roof and the addition of window to side of existing two storey extension

**Case Officer:** Chantalle Lamnea **Tel:** 07874 641747 [lamnec@caerphilly.gov.uk](mailto:lamnec@caerphilly.gov.uk)

**Map Ref:** 318060(E) 188717 (N)

**Decision Level:** Delegated

**Case Ref.** 23/0657/HH

**Site Area:** 479m<sup>2</sup>

**Location:** 5 St Margaret's close, Trethomas, Caerphilly CF83 8BH (UPRN 000043050561)

**Proposal:** Demolish existing detached garage and construct single storey side extension

**Case Officer:** Abbie-Jane Stokes **Tel:** 07907 574195 [stokea@caerphilly.gov.uk](mailto:stokea@caerphilly.gov.uk)

**Map Ref:** 318005(E) 188616(N)

**Decision Level:** Delegated

**Case Ref.** 23/0663/NOTT **Site Area:** 8m<sup>2</sup>

**Location:** Communication Mast 11283 Pandy Lane Llanbradach

**Proposal:** Install a new sharable 25.0m lattice mast and the installation base station, 2.4m high palisade fencing, 6no. operator cabinets, no.2 dishes, 6no. antennas 1 no. electrical metre cabinet and ancillary development

**Case Officer:** Budget Jones-Crabtree **Tel:** 07850 916850  
[jonesbas@caerphilly.gov.uk](mailto:jonesbas@caerphilly.gov.uk)

**Map Ref:** 3175263 (E) 190015N)

**Decision Level:** Delegated

**Case Ref.** 23/0683/RET      **Site Area:** 214m<sup>2</sup>

**Location:** 20 Brynhyfryd Terrace, Machen, Caerphilly CF83 8PZ

**Proposal:** Retain and complete the erection of a 2m high fence / gate boundary enclosure and front elevation patio doors

**Case Officer:** Budget Jones-Crabtree **Tel:** 07850 916850

[jonesbas@caerphilly.gov.uk](mailto:jonesbas@caerphilly.gov.uk)

**Map Ref:** 320929 (E) 189415N)

**Decision Level:** Delegated

**16. Date of next meeting**

Next meeting is scheduled for Thursday 7<sup>th</sup> December, at 6.30pm at the Council Chamber, Bedwas