

**In line with the Welsh Government's 'Local Government and Elections (Wales) Act 2021' requirement for all 735 Town and Community Councils in Wales to electronically publish the key information and the outcome of their Council meetings within 7 days of the meeting, Bedwas, Trethomas and Machen Community Council hereby publish an unnumbered and unsigned summary of the:**

**Minutes of the Full Council Meeting of  
Bedwas, Trethomas and Machen Community Council  
Thursday 5<sup>th</sup> October 2023**

**Present:** Cllr DJ Davies (Chair), Cllr P Rosser (Vice Chair), Cllr L Phipps, Cllr A McConnell, Cllr K Ingram, Cllr N Bull, Cllr L Aldworth, Cllr J Winslade, Cllr S Aicheler, Cllr E Phipps-Magill

Clerk/ Proper Officer: Ann Birkinshaw

**Apologies:** Cllr C Morgan, Cllr D Havard

**1/ Police matters**

Report was sent to council in advance. CSOs Rhiannon Collins and Dylan attended the meeting to answer any queries

**2/ BWH**

Derek Allford – BWH Chair provided a monthly update

**3/ Declarations of Interest**

As noted below

**4/ Minutes of the previous Full Council Full meeting on 7<sup>th</sup> September 2023**

The meeting acknowledged the minutes as a true and correct record and agreed for signature

**5/ Clerk's report**

- a/ Internal repair of ceiling and decorating completed in the entrance foyer following successful repair of roof
- b/ Audit Wales have returned this year's Full audit as unqualified
- c/ Christmas office closure agreed as follows:  
Close after work 21<sup>st</sup> December and re-open Tuesday 2<sup>nd</sup> January. The remainder of clerk's annual leave has been booked and agreed
- d/ Letter from local resident brought to the attention of full council  
**RESOLVED that:** Council have answered all the questions raised in the letters received regarding this item. No further correspondence will be entered into and BTMCC consider the matter closed

**6/ Finance matters**

Cllr Rosser presented a summary of the financial transactions for September. The summary was agreed as satisfactory by the Council

### **Financial Assistance Applications**

One received this month. Caerphilly Veterans Support Hub. It was agreed to offer £150, £50 from each ward budget.

**RESOLVED that:** In pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure above satisfies the requirements of that section.

## **7/ Council Committees**

### **Finance, Employment and Policies Committee**

Cllr Rosser presented the report from the meeting held on 26<sup>th</sup> September. The half yearly review of the budget shows an overspend in the Maintenance section due to emergency repairs to the roof at the council offices. It was agreed to vire the amount of £4,100 from reserves to the Maintenance budget to cover these unforeseen costs

### **Environment & CIL Committee**

Cllr Phipps reported on the meeting held 11<sup>th</sup> September. The ECIL committee agreed and recommends to council a spend of £4,500 for the installation of a bike rack and bollards at Machen Village Hall car park, plus the remarking of the bays. It was also proposed up to £100 be made available for a mural at GYR Community Centre? Agreed unanimously

### **Land & Buildings Committee**

Cllr Phipps-Magill reported from the meeting held on 25<sup>th</sup> September. The L&B committee discussed the quotes obtained for the resurfacing of the car park at the council offices, Newport Road. It was agreed clerk to seek clarification on one quote before a final decision is made. Items proposed by the ECIL committee we discussed and a decision postponed pending further discussion at the next ECIL meeting. Cllr Bull has been asked to bring plans and quotes to the meeting on 11<sup>th</sup> December.

### **Events & Leisure Committee**

Cllr Winslade reported the Transport Day on 17<sup>th</sup> September went well, despite the very wet weather. Macmillan coffee morning on 29<sup>th</sup> September at Machen Village Hall was successful and £200 has been banked to the Macmillan charity. The next event is the BTMCC Family Halloween Panto on Saturday 28<sup>th</sup> October and all councillors are encouraged to attend. This show is already sold out.

## **8/ Planning Applications**

Cllr Aldworth left the meeting prior to discussions

Case references 23/0571/HH, 23/0601/FULL and 23/0544/CLPU were noted and approved

**The meeting closed at 8.05pm**

**The full Minutes, when agreed and signed, will be made available on the Council's website as soon as practically possible**