

**In line with the Welsh Government's 'Local Government and Elections (Wales) Act 2021' requirement for all 735 Town and Community Councils in Wales to electronically publish the key information and the outcome of their Council meetings within 7 days of the meeting, Bedwas, Trethomas and Machen Community Council hereby publish an unnumbered and unsigned summary of the:**

**Minutes of the Full Council Meeting of  
Bedwas, Trethomas and Machen Community Council  
Thursday 7<sup>th</sup> September 2023**

**Present:** Cllr DJ Davies (Chair), Cllr P Rosser (Vice Chair), Cllr L Phipps, Cllr A McConnell, Cllr K Ingram, Cllr N Bull, Cllr L Aldworth, Cllr J Winslade, Cllr C Morgan, Cllr E Phillips-Magill  
Clerk/ Proper Officer: Ann Birkinshaw

**Apologies:** Cllr S Aicheler, Cllr D Havard

**1/ Police matters**

Report was sent to council in advance. No officers were available to attend

**2/ BWH**

Derek Allford – BWH Chair addressed the meeting.

**3/ Declarations of Interest**

As noted below

**4/ Minutes of the previous Full Council Full meeting on 6<sup>th</sup> July 2023**

The meeting acknowledged the minutes as a true and correct record and agreed for signature

**5/ Clerk's report**

- a/ Accounts were presented from the Summer panto. Profit made (£675.46) has been transferred into the schools project budget
- b/ Van Community Council  
The clerk has received a request from Van CC for a price to use a desk at the council offices for 4 hours a day, 2 days a week. Land & Building Committee will discuss at the next meeting
- c/ Following the repair of the roof, the foyer of the council offices has dried and needs repair. It was agreed unanimously to accept quote from Kevin John for this work

**6/ Policies**

3 missing policies and one revised policy were approved by the F,E&P. These were adopted by Full council and will be uploaded to the website

## **7/ Finance matters**

Cllr Morgan presented a summary of the financial transactions for July and August. The summary was agreed as satisfactory by the Council

### **Financial Assistance Applications**

Two received this month. The Toybox project and Caerphilly Veterans Support Hub. It was agreed to offer £300 to The Toybox Project, £100 from each ward budget. Clerk to request further info from CVSH for consideration at next meeting

**RESOLVED that:** In pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure above satisfies the requirements of that section.

## **8/ Council Committees**

### **Finance, Employment and Policies Committee**

A meeting was held on 29<sup>th</sup> August. Three new policies (lone worker, CCTV and Welsh Language) were considered and approved. An updated Standing Orders based on the new model as published by One Voice Wales was also approved

### **Environment & CIL Committee**

Meeting to be held Monday 11<sup>th</sup> September

### **Land & Buildings Committee**

Meeting arranged for Monday 25<sup>th</sup> September

### **Events & Leisure Committee**

Meeting held 6<sup>th</sup> September. Arrangements underway for Macmillan Coffee Morning, BTMCC Family Panto and firework display in November. Cllr Winslade has requested support from all councillors at these events

## **11/ Planning Applications**

Cllr Aldworth and Cllr Winslade left the meeting prior to discussions

Case references 23/0421/HH, 23/0442/HH, 23/0474/HH, 23/0476/FULL, 23/0515/HH and 23/0533/HH noted and approved

**The meeting closed at 8.47pm**

**The full Minutes, when agreed and signed, will be made available on the Council's website as soon as practically possible**