

Bedwas, Trethomas & Machen Community Council

Council Offices
Newport Road
Bedwas
Caerphilly
CF83 8YB
Tel: (029) 2088 5734
E-mail: clerk@btmcc.co.uk



29th August 2023

To: All Members of BTMCC Finance, Employment & Policies Committee

You are summoned to attend a meeting of the Finance, Employment and Policies Committee to be held at the Council Chamber, Bedwas on **Tuesday 29th August 2023 in the Council Offices at 6:00pm**

If you are unable to attend this meeting, please send your apologies to clerk@btmcc.co.uk or telephone (029) 20885734 prior to the meeting.

*In line with legislation, community council meetings are open to members of the public and press to attend.
Please contact BTM Council Offices in advance to request joining instructions.
Members of the press and public can attend on an observation basis only and
are not permitted to speak during the meeting.*

The business to be transacted is set out in the agenda below. If any member requires further information on any item, please contact BTM Council Offices prior to the meeting.

Yours sincerely,

Chris Morgan

Chris Morgan
Chair, Finance, Employment & Policies Committee

Finance, Employment & Policies Committee
AGENDA

- 1.** To note those present and accept apologies
- 2.** To receive and note Declarations of Interest
- 3.** To check and amend the Caretaker's contract and job description
- 4.** To check and agree four new policies required by law which we need to agree and adopt (Lone working, CCTV, Welsh Language and Standing Orders-new model from OVW)
- 5.** Date of next meeting