

In line with the Welsh Government's 'Local Government and Elections (Wales) Act 2021' requirement for all 735 Town and Community Councils in Wales to electronically publish the key information and the outcome of their Council meetings within 7 days of the meeting, Bedwas, Trethomas and Machen Community Council hereby publish an unnumbered and unsigned summary of the:

**Minutes of the Full Council Meeting of
Bedwas, Trethomas and Machen Community Council
Thursday 6th July 2023**

Present: Cllr DJ Davies (Chair), Cllr P Rosser (Vice Chair), Cllr L Phipps, Cllr A McConnell, Cllr K Ingram, Cllr N Bull, Cllr L Aldworth, Cllr J Winslade, Cllr D Havard, Cllr S Aicheler, Cllr C Morgan

Clerk/ Proper Officer: Ann Birkinshaw

Apologies: Cllr E Phipps-Magill

1/ Police matters

Report was sent to council in advance. CSO Angharad Morgan and CSO Rhiannon Collins attended and answered members' questions

2/ BWH

A copy of the BWH Full accounts has been received. These to be reviewed at the AGM on Tuesday 11th July. All members are encouraged to attend

3/ Declarations of Interest

As noted below

4/ Minutes of the previous Full Council Full meeting on 1st June and AGM on 18th May

The meeting acknowledged the minutes for both meetings were a true and correct record and agreed for signature

5/ Clerk's report

- a/ Request for spend from Garden budget. Cllr McConnell requested permission to purchase two decorative robins for the community garden. Cllr Rosser purchased and donated them. Volunteers will install them on Wednesday
- b/ CLICA training
Training has started in the form of webinars. Clerk has requested permission to work at home for the next 5 sessions. Study time for the whole course is 250 hours over 12 months. Each Tuesday morning will be set aside for this study as far as is practical.

Council agreed unanimously the above points

6/ Chamber

Following the decoration of the chamber, it was suggested maybe some more up to date photographs and information would be appropriate to show events in the community the council support. Cllr McConnell has put together 12 collages which showcase the events held last year at the offices, BWH and in the community.

It was unanimously agreed to accept the quote for 12 x A2 size posters in frames at a total cost of £415 plus VAT

7/ Model Publication Scheme

The existing Model Publication Scheme has been revised to show new Clerk information and updated copy costs. This was agreed and adopted and will now be published on the BTM CC website

8/ Royal Visit

We requested a royal visit to officially open the community garden. Correspondence received indicates a visit from the Lord Lieutenant is the first stage in this process. Clerk to write and offer some dates for a visit.

9/ Finance matters

Cllr Morgan presented a summary of the financial transactions for June. The summary was agreed as satisfactory by the Council

Financial Assistance Applications

Two received this month. E H Elites dance school and GYR Community Association. It was agreed to offer £300 to each applicant, £100 from each ward budget

RESOLVED that: In pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure above satisfies the requirements of that section.

10/ Council Committees

Finance, Employment and Policies Committee

A meeting will be arranged in September

Environment & CIL Committee

Following the meeting held 27th June, the following items are put forward for approval from full council. The agreement in principle to the cost of resurfacing the car park at the offices on Newport Road be split equally between CIL funding and maintenance budget. Further quotes to be obtained before proceeding. The purchase of a defib cabinet for Machen RFC. The purchase and installation of a defib cabinet at Machen Village Hall, and 50% donation towards the cost of the defib. CIL monies also to be used to maintain all defibs in the BTM area, overseen by Cllr McConnell. Quotes have been obtained for the decoration of the BT and Virgin street-side cabinets. Permission has been obtained from owners

Land & Buildings Committee

Following the last meeting, council have agreed to make an amendment to the lease for the salon (ground floor) to allow tenant more flexibility with staffing

Events & Leisure Committee

Machen show was a great success. Lots of people visited the stand and were able to learn more about BTMCC. Tyn Y Wern school have gained their Gold Award and have invited all councillors to attend on Friday 14th July, 2pm to join the celebrations. Cllr Davies has offered £50 from the Chair's Civic Fund to the campaign to raise money for an adapted bicycle to allow a disabled child the opportunity to learn to ride a bike with his peers. It was agreed to donate on Harvest loaf to each school to help them celebrate their harvest assembly in the autumn. Glanmor's bakery have kindly donated two loaves. The other three will be funded from the panto profits

11/ Planning Applications

Cllr Aldworth left the meeting prior to discussions

Case references 23/0234/HH, 23/0348/HH, 23/0358/RET, 23/0310/NCC and 23/0406/FULL noted and approved

Case reference 23/0307/CLPUL was discussed. Cllr Rosser has checked the CCBC planning portal and this application has already been refused

The meeting closed at 8.32pm

The full Minutes, when agreed and signed, will be made available on the Council's website as soon as practically possible