

Bedwas, Trethomas & Machen Community Council

Council Offices
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Bedwas
Caerphilly
CF83 8YB
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28th June 2023

To: All Councillors of Bedwas, Trethomas & Machen Community Council

You are summoned to attend the 'ORDINARY MEETING' to be held at the Council Chamber, Bedwas on **Thursday 6th July 2023 at 7.30pm**

If you are unable to attend this meeting, please send your apologies to clerk@btmcc.co.uk or telephone (029) 20885734 prior to the meeting.

*In line with legislation, community council meetings are open to members of the public and press to attend.
Please contact BTM Council Offices in advance to request joining instructions.
Members of the press and public can attend on an observation basis only and
are not permitted to speak during the meeting.*

The business to be transacted is set out in the agenda below. If any member requires further information on any item, please contact BTM Council Offices prior to the meeting.

Yours sincerely,

Ann Birkinshaw

Ann Birkinshaw
Clerk to BTM CC

Full Council Meeting

AGENDA

1. Police Matters

CSO Angharad Morgan or CSO Jon Spokes from Bedwas Police Station will give a report and answer any queries

2. Bedwas Workmen's Hall

The Chair or Vice Chair of BWH Management Committee will offer a monthly update

3. To Receive and Note Declarations of Interest - Code of Conduct

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Community Councils Standing Orders and the Code of Conduct. If a councillor has a prejudicial interest, they must, unless a dispensation been granted, withdraw from the meeting and take no part in the discussion or vote.

4. To note Member attendance and to receive and agree apologies for absence

5. To consider, and if correct, arrange for the Chair to sign the minutes of the Ordinary Full Council Meeting held on 1st June 2023 and the AGM held 18th May 2023 to confirm both as a true and accurate record

6. Clerk's Report

7. Chamber

Following the decoration of the chamber, it was suggested maybe some more up to date photographs and information would be appropriate to show events in the community the council support. Cllr McConnell has put together 12 collages which showcase the events held last year at the offices, BWH and in the community. Attached is a quote to have these printed and put in to bright, modern frames. The prices are for either A3 or A2 size

8. Model publication scheme

The Model Publication scheme has been updated to show new clerk details and amended copy costs. Once agreed and signed, this will be published on the website

9. Royal Visit

We requested a royal visit to officially open the community garden. Correspondence received indicates a visit from the Lord Lieutenant is the first stage in the process

10. Finance Matters

- 10.1 To note and approve the reconciliation to bank as at 30th June 2023
- 10.2 To note and approve June bank payments
- 10.3 Financial assistance requests. One received from Elites

11. Events & Leisure (EL) Committee

- 11.1 Report from Machen Show on 1st July
- 11.2 To note the date of next meeting

12. Finance, Employment & Policies (FEP) Committee

- 12.1 To note the date of the next meeting

13. Environment & CIL (ECIL) Committee

- 13.1 To report on meeting held 27th June
13.2 Next meeting arranged for 7th September, 7pm

14. Land & Buildings Management (LBM) Committee

- 14.1 To discuss amendment to lease on salon
14.2 To note the date of the next meeting

15. Planning Applications

To consider the following Caerphilly County Borough's planning applications in the Bedwas, Trethomas and Machen area received since the last full council meeting and the Community Council's response to those planning applications. Any comments or enquiries to be emailed to: planning@caerphilly.gov.uk within 21 days of receipt of the email date. Late applications may be submitted at the meeting

Case Ref. 23/0324/HH **Site Area:** 555m²
Location: 3 Coed Y Pandy, Bedwas, Caerphilly CF83 8DS (UPRN 0000431043856)
Proposal: Erect single storey garage
Case Officer: Bridget Jones-Crabtree Tel: 07850 916850
jonesbas@caerphilly.gov.uk
Map Ref: 316661(E) 188786(N)
Decision Level: Delegated

Case Ref. 23/0348/HH **Site Area:** 7801m²
Location: The Hawthorns, New Row, Machen, Caerphilly CF83 8NS (UPRN 000043061944)
Proposal: Erect dormer to existing first floor bedroom, window replacement works and side extension to create new sitting room
Case Officer: Bridget Jones-Crabtree Tel: 07850 916850
jonesbas@caerphilly.gov.uk
Map Ref: 320892(E) 188851(N)
Decision Level: Delegated

Case Ref. 23/0358/RET **Site Area:** 6267m²
Location: Land at grid ref 316222 190769 Pand y Mawr Road, Bedwas (UPRN 000043176810)
Proposal: Retain and complete 4 no. pods for use as self catering holiday accommodation
Case Officer: Bridget Jones-Crabtree Tel: 07850 916850
jonesbas@caerphilly.gov.uk
Map Ref: 316223(E) 190769N
Decision Level: Delegated

Case Ref. 23/0310/NCC **Site Area:** 181m²

Location: Williams & Co Funeral Directors, 8 Newport Road, Bedwas, Caerphilly CF83 8YB (UPRN 000043051237)

Proposal: Vary condition 07 (Garage Retained) of planning consent 21/1233/COU (Change the use of rear of ground floor and first floor from flat to funeral directors) to remove parking restrictions and include the whole premises in the change of use to funeral directors

Case Officer: Joshua Burrows Tel: 07874 641749 burroj1@caerphilly.gov.uk

Map Ref: 318152(E) 188770(N)

Decision Level: Delegated

Case Ref. 23/0307/CLPU **Site Area:** 292m²

Location: 17 Gate Filed Close, Bedwas, Caerphilly CF83 8JR (UPRN 000043176389)

Proposal: Obtain a lawful development certificate for proposed rear outbuilding

Case Officer: Abbie-Jane Stokes Tel: 07907 574195 stokea@caerphilly.gov.uk

Map Ref: 316324(E) 189307(N)

Decision Level: Delegated

Case Ref. 23/0406/FULL **Site Area:** 1584m²

Location: Unit 11 (Lawrence Court) Greenway Bedwas House Ind Este, Bedwas, Caerphilly CF83 8DW (UPRN 000043164918)

Proposal: Erect 3no. Industrial Units Class B2

Case Officer: Chantalle Lamnea Tel: 07874 641747 lamnec@caerphilly.gov.uk

Map Ref: 316421(E) 188795(N)

Decision Level: Delegated

16. Exempt items

17. Date of next meeting

Next meeting is scheduled for Thursday 5th September, at 6.30pm at the Council Chamber, Bedwas