

In line with the Welsh Government's 'Local Government and Elections (Wales) Act 2021' requirement for all 735 Town and Community Councils in Wales to electronically publish the key information and the outcome of their Council meetings within 7 days of the meeting, Bedwas, Trethomas and Machen Community Council hereby publish an unnumbered and unsigned summary of the:

**Minutes of the Full Council Meeting of
Bedwas, Trethomas and Machen Community Council
Thursday 18th May 2023**

Present: Cllr DJ Davies (Chair), Cllr L Phipps, Cllr A McConnell, Cllr K Ingram, Cllr P Rosser, Cllr L Aldworth, Cllr J Winslade, Cllr D Havard, Cllr S Aicheler Cllr C Morgan (7.15pm)

Clerk/ Proper Officer: Ann Birkinshaw

Apologies: Cllr N Bull, Cllr E Phipps Magill

1/ Police matters

CSO Morgan attended the meeting. A report for the previous month was given and discussed. Between 1/4/23 and 7/5/23, 262 calls were received. 95 Crimes recorded and 17 ASB calls. A full report was given on recent RTAs, dog attack and drug warrant. Parking issues at Lower GYR and Machen around the rugby club were discussed and CSOs will visit these areas

2/ BWH

Energy bills at BWH have reduced due to the improved weather and boilers being switched off for the summer. Two events were cancelled recently – one by the provider and one by the committee due to poor ticket sales. Other events have gone well and tickets for the dance show at the weekend are selling well. Accounts are being prepared for audit in the next few weeks

3/ Declarations of Interest

As noted below

4/ Minutes of the previous Full Council Full meeting on 6th April 2023

The meeting acknowledged the minutes were a true and correct record and agreed for signature

5/ Clerk's report

- a/ Internal Audit returned. Wales Audit advise external audit delayed
- b/ Internal decoration at the offices has been completed
- c/ Obtain signatures on option forms for Councillor remuneration

7/ Annual Report

Councillors were shown the annual report prepared by the Clerk. This was approved for publication on the website

8/ Finance Report

Cllr Rosser presented a summary of the financial transactions for April. The summary was agreed as satisfactory by the Council

Financial Assistance Applications

Three requests received this month from Bridgend Allotment Association, 7th Caerphilly Scouts and Machen WI. It was agreed to award £300 to each applicant. Cllr Phipps and Cllr Havard declared an interest and took no part in the decisions made

RESOLVED that: In pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure above satisfies the requirements of that section.

9/ Audit year ended 31st March 2023

Council accepted the Internal Auditor's report for the year ending 31st March, the bank reconciliation and the Annual Return. It was resolved that the presiding Chair will sign the Annual Return to certify

10/ Council Committees

Finance, Employment and Policies Committee

A report was given on the meeting held 18th May. Comments from Audit Wales were noted. Policies for updating were reviewed and agreed. The Caretaker role at BWH was discussed. Further talks needed before a decision is made regarding job description and salary band

Environment & CIL Committee

A meeting has been arranged for 30th May at 7pm

Land & Buildings Committee

Meeting was held on 3rd May. It was agreed Cllr Bull may spend up to £500 during the year on small maintenance tasks in the community garden without waiting for Full Council agreement. Receipts to be submitted in the usual way. Repairs to office roof were discussed and it was recommended to accept the quotes from Peter Cave Builders and ask for work to commence ASAP. The lease for the salon was discussed. The clerk will gather further information from the tenant for discussion at the next on 7th June

Events & Leisure Committee

Cllr Winslade reported the joint celebration for the coronation was well attended and a great success. The next event is the Summer Panto on 23rd July. Councillors have been asked to let Clerk know their availability to help at this event

11/ Planning Applications

Cllr Aldworth left the meeting prior to discussions and Cllr Phipps took no part in discussions
Case references 23/0204HH was noted and approved

The meeting closed at 7.52pm

The full Minutes, when agreed and signed, will be made available on the Council's website as soon as practically possible

DRAFT