

In line with the Welsh Government's 'Local Government and Elections (Wales) Act 2021' requirement for all 735 Town and Community Councils in Wales to electronically publish the key information and the outcome of their Council meetings within 7 days of the meeting, Bedwas, Trethomas and Machen Community Council hereby publish an unnumbered and unsigned summary of the:

**Minutes of the AGM of
Bedwas, Trethomas and Machen Community Council
Wednesday 18th May 2023 – 6pm**

Present: Cllr D Havard, Cllr L Phipps, Cllr J Winslade, Cllr A McConnell, Cllr P Rosser, Cllr D Davies, Cllr S Aicheler, Cllr K Ingram, Cllr E Aldworth
Apologies: Cllr N Bull, Cllr C Morgan, Cllr E Phipps-Magill
Clerk/ Proper Officer: Ann Birkinshaw
Chair: Cllr David Davies opened the meeting

1 Elect a Chairperson/Mayor of Council

Cllr David J Davies was proposed, seconded and unanimously agreed to continue as Chair for a further year

2 Elect a Vice Chairperson

Cllr Phil Rosser was proposed, Seconded and unanimously agreed as the new Vice Chairperson for 2023/2024

3 Retiring Chair's Comments

Cllr Dave Davies offered his thanks for the support he has received over the past year, and for the confidence shown in him by electing him as chair for a further year. He also offered thanks to the Clerk for her support. Cllr Davies took the Chair for the rest of the meeting.

4 To note Member attendance and receive and agree apologies for absence

Apologies were received from Cllr Morgan, Cllr Phipps-Magill and Cllr Bull

5 To receive and note declarations of interest

None

6 Minutes of the previous Council AGM held 18th May 2022

Minutes were agreed for signature as a true and accurate record

7 To Consider the Chair's Fund 2023/2024

Cllr Davies left the room and Cllr Rosser took over while this discussion took place. It was agreed to increase the Chair's fund to £1,250

8 Bank

Agreed to stay with current bank (Co-op) and current signatories. A Birkinshaw, Cllr C Morgan, Cllr D Havard

9 Clerk

Clerk was confirmed as RFO as required under section 151 of the LGA 1972. Also confirmed the use of Direct Debits for regular payments and internet banking, debit card and BACS for other payments

10 Appointment of Committees and representatives on outside bodies

The council considered and agreed

10.1 To maintain their four Committees of five members for 2023/2024 and those Committees' Chairpersons, Vice Chairpersons and Members are:

FINANCE – Chair Cllr Morgan, Vice Chair Cllr Rosser with Cllrs Aldworth, Winslade and Aicheler

LAND & BUILDINGS – Chair Cllr Phipps-Magill, Vice Chair Cllr Bull with Cllrs Ingram, Winslade and Davies

ENVIRONMENT/CIL – Chair Cllr Phipps, Vice Chair Cllr McConnell with Cllr Rosser, Ingram and Aicheler

EVENTS/LEISURE – Chair Cllr Winslade, Vice Chair Cllr Aldworth with Cllrs Morgan, Rosser and Phipps-Magill

The quoracy of each meeting was agreed as three members

10.2 To maintain membership of the following bodies for 2023/2024

Town & Community Council Liaison committee – Cllrs Rosser and Ingram

CCBC Community Councils Liaison Sub Committee – Cllrs Rosser and Ingram

One Voice Wales – Cllr Havard

BWH Management Committee – Cllrs Davies, Rosser, Morgan, Winslade, Phipps, Phipps-Magill

- 10.3 To appoint Cllr Morgan as Press Officer for 2022/2023
- 10.4 To appoint Cllr McConnell, Cllr Phipps and Ann Birkinshaw (Clerk) as Administrators for 2023/2024

11 Cycle of meetings

It was agreed to continue with monthly meeting on the first Thursday of each month. No meeting in August

12 Council Policies

14 policies were updated this year. It was agreed to accept and adopt all

The meeting closed at 6.25pm

The full Minutes when agreed and signed will also be made available on the Council's website as soon as practically possible