

## Bedwas, Trethomas & Machen Community Council

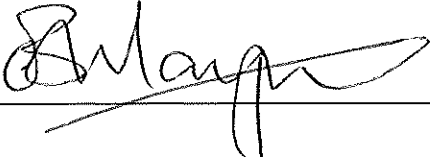
### **Minutes of the meeting of the Finance, Employment and Policies Committee on Tuesday 18<sup>th</sup> April 2023 at 6.30pm**

| <b>PRESENT</b>       | <b>APOLOGIES</b> | <b>ABSENT</b> |
|----------------------|------------------|---------------|
| C Morgan (Chair)     |                  | S Aicheler    |
| N Bull               | E Aldworth       |               |
| J Winslade           |                  |               |
| K Ingram (Observer)  |                  |               |
| A Birkinshaw (Clerk) |                  |               |

- 1/ Declarations of Interest  
Cllr Winslade notes an interest in Item 4 as she is on the Management Committee at BWH
- 2/ To check and agree policies  
The clerk advised 14 policies are requiring review and agreement. These were sent electronically to the F,E&P committee. All were agreed.  
Copies to be sent to all members and adopted at May meeting
- 3/ To note comments from Audit Wales  
Audits for 2020/21 and 2021/22 were received from Audit Wales. Both were returned with qualifications. Errors were checked and procedures put in place to avoid future errors. 2022/23 accounts have been submitted to the internal auditor for comments
- 4/ To review Caretaker's role and salary  
The job description for the Caretaker role was discussed and amended in line with comments for the BWH Management Committee Chairs. It was proposed a move of scale from NALC LC1 (5-6) to LC1 (7-12) if the amended role is agreed by BWH Management Committee, Full Council and Caretaker. A further meeting of the F,E&P committee with BWH Chairs will be arranged prior to next Full Council on 18<sup>th</sup> May

Next meeting to be arranged for April/May 2023

Meeting closed at 7.30pm

Signed:  Chair Date: 26 / 4 / 23.