

## Bedwas, Trethomas & Machen Community Council

Council Offices  
Newport Road  
Bedwas  
Caerphilly  
CF83 8YB  
Tel: (029) 2088 5734  
E-mail: [clerk@btmcc.co.uk](mailto:clerk@btmcc.co.uk)



29<sup>th</sup> March 2023

### To: All Councillors of Bedwas, Trethomas & Machen Community Council

You are summoned to attend the 'ORDINARY MEETING' to be held at the Council Chamber, Bedwas on **Thursday 6<sup>th</sup> April 2023 at 6:30pm**

If you are unable to attend this meeting, please send your apologies to [clerk@btmcc.co.uk](mailto:clerk@btmcc.co.uk) or telephone (029) 20885734 prior to the meeting.

*In line with legislation, community council meetings are open to members of the public and press to attend.  
Please contact BTM Council Offices in advance to request joining instructions.  
Members of the press and public can attend on an observation basis only and  
are not permitted to speak during the meeting.*

The business to be transacted is set out in the agenda below. If any member requires further information on any item, please contact BTM Council Offices prior to the meeting.

Yours sincerely,

*Ann Birkinshaw*

Ann Birkinshaw  
Clerk to BTM CC

# **Full Council Meeting AGENDA**

## **1. Chair's Awards**

Presentation of awards

## **2. One minute silence**

A one minute silence will be observed in memory of Daniel Llewellyn who sadly passed away recently

## **3. Police Matters**

CSO Angharad Morgan or CSO Jon Spokes from Bedwas Police Station will give a report and answer any queries

## **4. Bedwas Workmen's Hall**

The Chair or Vice Chair of BWH Management Committee will offer a monthly update

## **5. To Receive and Note Declarations of Interest - Code of Conduct**

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Community Councils Standing Orders and the Code of Conduct. If a councillor has a prejudicial interest, they must, unless a dispensation been granted, withdraw from the meeting and take no part in the discussion or vote.

## **6. To note Member attendance and to receive and agree apologies for absence**

## **7. To consider, and if correct, arrange for the Chair to sign the minutes of the Ordinary Full Council Meeting held on 2<sup>nd</sup> March 2023 to confirm it is a true and accurate record**

## **8. Clerk's Report**

## **9. Governor Vacancies**

Cllr Aicheler has been added to the Board of Governors at Machen Primary School in the Minor Authority Role. Governor Support have advised there are two Local Authority Governor vacancies at Bedwas Infants School and GYR as ex councillor Stone has resigned from both boards

## **10. Correspondence**

Review of community arrangement. Meeting was held at Ty Penallta on 24<sup>th</sup> March. Info from this meeting has been sent to all councillors

## **11. Finance Matters**

- 11.1 To note and approve the reconciliation to bank as at 31<sup>st</sup> March 2023
- 11.2 To note and approve March bank payments
- 11.3 Financial assistance requests. One received from United Services (Machen) Club

## **12. Events & Leisure (EL) Committee**

- 12.1 To report on the Autism Day held 2<sup>nd</sup> April

### **13. Finance, Employment & Policies (FEP) Committee**

- 13.1 To note the date of next meeting

### **14. Environment & CIL (ECIL) Committee**

- 14.1 To receive report on meeting held 5<sup>th</sup> April

### **15. Land & Buildings Management (LBM) Committee**

- 15.1 CCTV installation will take place at BWH during w/c 10<sup>th</sup> April  
15.2 Quotes received for redecoration

### **16. Planning Applications**

To consider the following Caerphilly County Borough's planning applications in the Bedwas, Trethomas and Machen area received since the last full council meeting and the Community Council's response to those planning applications. Any comments or enquiries to be emailed to: [planning@caerphilly.gov.uk](mailto:planning@caerphilly.gov.uk) within 21 days of receipt of the email date. Late applications may be submitted at the meeting

**Case Ref.** 23/0114/FULL      **Site Area:** 3193m<sup>2</sup>

**Location:** 28 Pantglas Ind Estate, Bedwas, Caerphilly CF83 8DR (UPRN 000043056450)

**Proposal:** Demolish existing commercial unit and construct a new warehouse and offices

**Case Officer:** Anthony Pyne Tel: 07850 916854 [pynea@caerphilly.gov.uk](mailto:pynea@caerphilly.gov.uk)

**Map Ref:** 318193(E) 188594N)

**Decision Level:** Delegated

**Case Ref.** 23/0144/HH      **Site Area:** 743m<sup>2</sup>

**Location:** 29 Chatham, Machen, Caerphilly CF83 8SB (UPRN 000043064967)

**Proposal:** Erect garden lodge

**Case Officer:** Bridgette Jones-Crabtree Tel: 07850 916850  
[jonasbas@caerphilly.gov.uk](mailto:jonasbas@caerphilly.gov.uk)

**Map Ref:** 321556(E) 189130N)

**Decision Level:** Delegated

**Case Ref.** 23/0150/HH      **Site Area:** 337m<sup>2</sup>

**Location:** 114 Pandy Road, Bedwas, Caerphilly CF83 8EL (UPRN 000043045450)

**Proposal:** Erect single storey rear extension and rear outbuilding

**Case Officer:** Bridgette Jones-Crabtree Tel: 07850 916850  
[jonasbas@caerphilly.gov.uk](mailto:jonasbas@caerphilly.gov.uk)

**Map Ref:** 316466(E) 189012N)

**Decision Level:** Delegated

**Case Ref.** 22/0894/COU      **Site Area:** 909m<sup>2</sup>

**Location:** Dunworley House, White Hart, Machen, Caerphilly CF83 8QQ (UPRN 000043086289)

**Proposal:** Change the use from domestic garage to dog grooming business

**Case Officer:** Chantalle Lamnea Tel: 07874 641747 [lamnec@caerphilly.gov.uk](mailto:lamnec@caerphilly.gov.uk)

**Map Ref:** 320185(E) 189130N)

**Decision Level: Delegated**

**Case Ref.** 23/0172/TPO      **Site Area:** 69m<sup>2</sup>

**Location:** Land at Grid Ref 321036 188882 Rhyd Y Gwern Lane, Machen (UPRN 000043174235)

**Proposal:** Carry out various tree works (Tree Preservation Order 54/83/RVDC)

**Case Officer:** Abbie Jane Stokes   Tel: 07907 574195 [stokea@caerphilly.gov.uk](mailto:stokea@caerphilly.gov.uk)

**Map Ref:** 321037(E) 188883N)

**Decision Level: Delegated**

**Case Ref.** 23/0178/HH      **Site Area:** 465m<sup>2</sup>

**Location:** 1 Green Row, Machen, Caerphilly CF83 8NU (UPRN 000043061935)

**Proposal:** Erect first floor rear extension and make first floor alterations

**Case Officer:** Bridgette Jones-Crabtree   Tel: 07850 916850

[jonesbas@caerphilly.gov.uk](mailto:jonesbas@caerphilly.gov.uk)

**Map Ref:** 320925(E) 188984N)

**Decision Level: Delegated**

**Case Ref.** 23/0179/HH      **Site Area:** 137m<sup>2</sup>

**Location:** 1 Lower Glyn Gwyn Street, Trethomas, Caerphilly CF83 8GA (UPRN 000043056427)

**Proposal:** Erect single storey rear extension

**Case Officer:** Abbie Jane Stokes   Tel: 07907 574195 [stokea@caerphilly.gov.uk](mailto:stokea@caerphilly.gov.uk)

**Map Ref:** 318433(E) 188801N)

**Decision Level: Delegated**

**Case Ref.** 23/0186/HH      **Site Area:** 1245m<sup>2</sup>

**Location:** Green Acres, Rhyd Y Gwern Lane, Machen, Caerphilly CF83 8NX (UPRN 000043088037)

**Proposal:** Erect first floor rear extension and reconfigure existing roof and dormers, replace existing shed/log store and external alterations

**Case Officer:** Bridgette Jones-Crabtree   Tel: 07850 916850

[jonesbas@caerphilly.gov.uk](mailto:jonesbas@caerphilly.gov.uk)

**Map Ref:** 321193(E) 188885(N)

**Decision Level: Delegated**

## **17. Exempt items**

## **18. Date of next meeting**

Next meeting is scheduled for Thursday 18<sup>th</sup> May2023, AGM at 6.00pm followed by Full Council meeting at 6.30pm at the Council Chamber, Bedwas