

**Bedwas, Trethomas & Machen Community Council**

**Minutes of the meeting of the Finance, Employment and Policies Committee  
on Monday 27<sup>th</sup> February 2023 at 11.15am**

<b>PRESENT (Committee)</b>	<b>Apologies</b>
C Morgan (Chair)	
N Bull	S Aicheler
J Winslade	
A Birkinshaw (Clerk)	

1/ **Declarations of Interest**  
None

2/ **To consider Financial Policies**  
Standing Orders, Financial Regulations and Committee Terms of Reference documents were reviewed and amended as follows:

- a) Financial Regulations Item 4.1 – remove “a duly delegated committee of the Council for items over £5,000”. All spend agreed at committee still needs to be agreed at Full Council, as per Item 13 of the TOR
- b) Also 4.1 to be amended “the Clerk, in conjunction with the Chair of Council or Chair of the appropriate committee” to be changed to “the Clerk, in conjunction with the Chair of Council or Chair of the Finance committee”. All other documents remain unchanged
- c) As requested, the Clerk will include a copy of the expenditure spreadsheet showing full details of all payments made each month at every meeting

3/ It was agreed the one point increase in the Clerk’s salary in line with the Contract of Employment

4/ It was agreed to increase sponsorship for Machen Show to the Gold Package. It was further agreed to pay the cost of £35 for the gazebo

Next meeting to be arranged for April 2023

Meeting closed at 12.10pm

Signed: \_\_\_\_\_ Chair      Date: \_\_\_\_\_