

**In line with the Welsh Government's 'Local Government and Elections (Wales) Act 2021' requirement for all 735 Town and Community Councils in Wales to electronically publish the key information and the outcome of their Council meetings within 7 days of the meeting, Bedwas, Trethomas and Machen Community Council hereby publish an unnumbered and unsigned summary of the:**

**Minutes of the Full Council Meeting of  
Bedwas, Trethomas and Machen Community Council  
Thursday 2<sup>nd</sup> February 2023**

**Present:** Cllr DJ Davies (Chair), Cllr C Morgan, Cllr L Phipps, Cllr A McConnell, Cllr K Ingram, Cllr N Bull, Cllr L Aldworth, Cllr E Phipps-Magill, Cllr J Winslade, Cllr D Havard  
Adam Birkinshaw Bird – Co-Chair BWH

Clerk/ Proper Officer: Ann Birkinshaw

**1/ Apologies**

Cllr P Rosser, Cllr S Aicheler

**2/ Police matters**

No officers attended and no report was given. Clerk will contact PC Leanne Gay for an update and to request their presence next meeting

**3/ BWH**

Adam Birkinshaw-Bird presented a monthly update from BWH. The first film event for 50 years was the showing of Pride and a Q&A with Siân James. This was a free event and raised in excess of £200 donations to the Lift Appeal. Energy bills have been received. For the period 9/12/22 to 20/1/23 the costs were as follows: Electricity for upstairs £66. Electricity for downstairs £656. Gas for the whole building £4586. On Tuesday 7<sup>th</sup> February there will be a Special General Meeting for the BWH Company to confirm changes to the structure of the company and amendments to the Articles of Association. This will be followed by the monthly committee meeting. Council was given clarity on the Management Committee Structure, the three different sub committees and their functions.

**4/ Minutes of the previous Full Council Full meeting on 5<sup>th</sup> January 2023**

The meeting acknowledged the minutes were a true and correct record and agreed for signature

**5/ Clerk's report**

- a/ CCTV has now been installed in the Council Offices and is working well
- b/ We are still waiting to receive quotes for Festive Lighting
- c/ The company providing cleaning services for the Offices are unable to continue. Contract has been terminated and a local company (Maid to Help) will take over starting 10<sup>th</sup> February. The new contract will cost £750 less per year

## **6/ Decisions made**

### **Finance Report**

Cllr Morgan (Chair of Finance Committee) presented a summary of the financial transactions for January. The summary was agreed as satisfactory by the Council

### **Financial Assistance Applications**

Two requests received this month. One from Hari's Gym and one from Machen Show. Cllr Morgan declared an interest in the application from Hari's Gym and took no part in discussions. Council decided Hari's Gym does not meet the criteria for assistance at this time. Clerk to advise they reapply at a later date when more established. It was agreed £100 will be given to Machen Show for the Silver Sponsorship package. Clerk to arrange and to request permission to erect gazebo

## **7/ Council Committees**

### **Finance, Employment and Policies Committee**

Meeting will be arranged shortly

### **Environment & CIL Committee**

Meeting arranged for 21<sup>st</sup> February at 7.30pm

### **Land & Buildings Committee**

Meeting arranged for 20<sup>th</sup> February at 6.30pm

### **Events & Leisure Committee**

A meeting was held on Monday 30<sup>th</sup> January. The following points were agreed.

2 <sup>nd</sup> April	Autism Awareness event
6 <sup>th</sup> May	Coronation event with BWH
4 <sup>th</sup> June	Model Show
23 <sup>rd</sup> July	Summer Panto Robin Hood
17 <sup>th</sup> Sept	Transport Day
28 <sup>th</sup> Oct	Halloween Panto Hocus Pocus
12 <sup>th</sup> Nov	Remembrance Day
5 <sup>th</sup> Dec	Chair's Christmas Carol Service
17 <sup>th</sup> Dec	Christmas Panto Jack & the Beanstalk

It was agreed to make a £100 payment to BWH for each panto

**8/ Correspondence**

None

**9/ National Lottery Funding**

It was agreed to National Lottery sub committee the same for the application for the second part. Cllr Morgan, Cllr Phipps-Magill, Adam Birkinshaw Bird, Andrea Soulsby, Derek Allford and Ann Birkinshaw as RFO

**10/ Planning Applications**

Cllr Aldworth left the Chamber prior to discussions

Case references 22/0855/FULL, 22/1063/FUL, 23/0001/CLPU and 22/1019/COU were noted and approved

**The meeting closed at 7.30pm**

**The full Minutes, when agreed and signed, will be made available on the Council's website as soon as practically possible**