

Bedwas, Trethomas & Machen Community Council

Council Offices
Newport Road
Bedwas
Caerphilly
CF83 8YB
Tel: (029) 2088 5734
E-mail: clerk@btmcc.co.uk



27th December 2022

To: All Councillors of Bedwas, Trethomas & Machen Community Council

You are summoned to attend the 'ORDINARY MEETING' to be held at the Council Chamber, Bedwas on **Thursday 5th January 2023 at 6:30pm**

If you are unable to attend this meeting, please send your apologies to clerk@btmcc.co.uk or telephone (029) 20885734 prior to the meeting.

*In line with legislation, community council meetings are open to members of the public and press to attend.
Please contact BTM Council Offices in advance to request joining instructions.
Members of the press and public can attend on an observation basis only and
are not permitted to speak during the meeting.*

The business to be transacted is set out in the agenda below. If any member requires further information on any item, please contact BTM Council Offices prior to the meeting.

Yours sincerely,

Ann Birkinshaw

Ann Birkinshaw
Clerk to BTM CC

Full Council Meeting AGENDA

1. Police Matters

CSO Lisa Gibbs or CSO Jon Spokes from Bedwas Police Station will give a report and answer any queries

2. Bedwas Workman's Hall

The Chair or Vice Chair of BWH Management Committee will offer a monthly update

3. To Receive and Note Declarations of Interest - Code of Conduct

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Community Councils Standing Orders and the Code of Conduct. If a councillor has a prejudicial interest, they must, unless a dispensation been granted, withdraw from the meeting and take no part in the discussion or vote.

4. To note Member attendance and to receive and agree apologies for absence

5. To consider, and if correct, arrange for the Chair to sign the minutes of the Ordinary Full Council Meeting held on 1st December 2022 to confirm it is a true and accurate record

6. Clerk's Report

7. Correspondence

To discuss letter received from resident

Cllr Morgan to report on garage for GYR community sleigh

8. Finance Matters

8.1 To note and approve the reconciliation to bank as at 31st December 2022

8.2 To note and approve December bank payments

8.3 Financial assistance requests. One from Machen PTA

9. Events & Leisure (EL) Committee

9.1 To report on the Carol Service on 6th December and Family Christmas panto on 11th December

9.2 To note the date of the next meeting

10. Finance, Employment & Policies (FEP) Committee

10.1 To note the date of next meeting

11. Environment & CIL (ECIL) Committee

11.1 To note the date of the next meeting

12. Land & Buildings Management (LBM) Committee

- 12.1 To confirm the constitution of BWH requires up to 7 Community Councillors plus Chair and Vice Chair to be part of the Management Committee. The management responsibility being vested in BWH Management Committee which included Community Councillors and ensures there is always representation of BTMCC at meetings. The committee needs 7 members at a meeting to be quorate. Need to discuss a lease for 10 years to allow BWH Management committee to access more funding
- 12.2 To discuss email regarding water ingress at BWH and the structural damage being caused. There is currently £11,000 left in the Repair budget for BWH

13. Planning Applications

To consider the following Caerphilly County Borough's planning applications in the Bedwas, Trethomas and Machen area received since the last full council meeting and the Community Council's response to those planning applications. Any comments or enquiries to be emailed to: planning@caerphilly.gov.uk within 21 days of receipt of the email date. Late applications may be submitted at the meeting

Case Ref. 22/0938/FULL **Site Area:** 199m²

Location: 21 Cherry Tree Close, Bedwas, Caerphilly CF83 8HB (UPRN 000043045517)

Proposal: Erect single storey extension

Case Officer: Bridget Jones-Crabtree Tel: 07850 916850 jonesbas@caerphilly.gov.uk

Map Ref: 316545 (E) 189049N)

Decision Level: Delegated

Case Ref. 22/1047/FULL **Site Area:** 261m²

Location: 17 Pandy Road, Bedwas, Caerphilly CF83 8EH (UPRN 000043045082)

Proposal: Erect single storey garage

Case Officer: Bridget Jones-Crabtree Tel: 07850 916850 jonesbas@caerphilly.gov.uk

Map Ref: 316940 (E) 188664N)

Decision Level: Delegated

14. Exempt items

15. Date of next meeting

Next meeting is scheduled for Thursday 2nd February 2023 at 6.30pm at the Council Chamber, Bedwas.