

In line with the Welsh Government's 'Local Government and Elections (Wales) Act 2021' requirement for all 735 Town and Community Councils in Wales to electronically publish the key information and the outcome of their Council meetings within 7 days of the meeting, Bedwas, Trethomas and Machen Community Council hereby publish an unnumbered and unsigned summary of the:

**Minutes of the Full Council Meeting of
Bedwas, Trethomas and Machen Community Council
Thursday 1st December 2022**

Present: Cllr DJ Davies (Chair), Cllr D Havard, Cllr C Morgan, Cllr L Phipps, Cllr A McConnell, Cllr K Ingram, Cllr N Bull, Cllr P Rosser, Cllr J Winslade

Adam Birkinshaw Bird – Co-Chair BWH

Clerk/ Proper Officer: Ann Birkinshaw

1/ Apologies

Cllr Phipps Magill, Cllr Aldworth, Cllr Aicheler

2/ Police matters

A report for the month was sent by CSO Lisa Gibbs. Inspector Rhys Caddick and PCC Commissioner Jeff Cuthbert attended in person to answer questions from members. Inspector Caddick advised of a new cohort of CSOs. One extra will be deployed to Bedwas shortly. Councillors are being encouraged to apply for "ride along" with the police for first hand experience of the problems faced. This can also be arranged with the CSOs to share local knowledge. It was acknowledged that 101 service is not always easy to access. Inspector Caddick encourages the use of Crimestoppers for direct reporting of incidents, and also using the social media platforms. The "Heddlu Bach" initiative in primary schools continues.

3/ BWH

Adam Birkinshaw Bird presented a monthly update from BWH. No energy bills have been received this month so unable to verify the new costs for heating and lighting yet. With a busy month for volunteers, Adam has asked that Councillors make themselves available for the BTM Family Christmas pantomime on 11th December. Emma Phipps Magill has been in contact with Lisa Rawlings at the Caerphilly Veteran Hub and arranged a joint venture with the Men's Shed project. A new projector has been sourced for the Hall and Adam offered thanks to Cllr Kev Ingram for his hard work with this

4/ Minutes of the previous Full Council Full meeting on 3rd November 2022

The meeting acknowledged the minutes were a true and correct record and agreed for signature

5/ Clerk's report

- a/ Volunteer Policy. A new policy for volunteers was created and adopted by council
- b/ Closure times for the Offices were agreed. Close at 4pm on 21st December and re-open on Tuesday 3rd January. Emails will be monitored throughout for any urgent issues
- c/ BT will take over the supply of phone and broadband for the offices on 7th December
- d/ GYR Community Association have asked for assistance with storing their Community Sleigh. Cllr Morgan to make enquiries and report back

6/ Decisions made

Finance Report

Cllr Morgan (Chair of Finance Committee) presented a summary of the financial transactions for November. The summary was agreed as satisfactory by the Council

Financial Assistance Applications

None received this month

7/ Council Committees

Finance, Employment and Policies Committee

Last meeting was held on 12th December. The following points were recommended and agreed by full council.

- 1/ To adopt the new NALC recommended pay scales
- 2/ To adopt the new Volunteer Policy
- 3/ To purchase SUMUP card machine for payments at Council events

All above points agree by Full Council

Environment & CIL Committee

Cllr Phipps will arrange a meeting shortly

Land & Buildings Committee

We are still waiting for final quotes for CCTV at the offices and BWH – Decision deferred to next meeting

Events & Leisure Committee

The Firework display was well received – parking was an issue and plans need to be in place for next year.

Arrangements were finalised for Chair's Carol Service on 6th December. Building will be open and refreshments offered. Santa will attend and give out selection boxes

BTM Family Christmas panto on 11th December – all councillors asked to attend and help where possible

8/ Correspondence

None

9/ Current Projects Summary

Garden volunteers continue their hard work in the car park area. The perimeter has been scraped and swept. W/C 5th December they will do the final tidy-up in readiness for Chair's Christmas Carol Service on 6th December

10/ Planning Application

Case references 22/0711/FULL, 22/0898/TPO and 22/0915/CLPU were noted and approved

The meeting closed at 8.00pm

The full Minutes, when agreed and signed, will be made available on the Council's website as soon as practically possible