

**In line with the Welsh Government's 'Local Government and Elections (Wales) Act 2021' requirement for all 735 Town and Community Councils in Wales to electronically publish the key information and the outcome of their Council meetings within 7 days of the meeting, Bedwas, Trethomas and Machen Community Council hereby publish an unnumbered and unsigned summary of the:**

**Minutes of the Full Council Meeting of  
Bedwas, Trethomas and Machen Community Council  
Thursday 1<sup>st</sup> September 2022**

**Present:** Cllr D Davies (Chair), Cllr D Havard (Vice Chair), Cllr C Morgan, Cllr E Aldworth, Cllr L Phipps, Cllr J Winslade, Cllr A McConnell, Cllr S Aicheler, Cllr P Rosser, Cllr K Ingram, Cllr N Bull, Cllr E Phipps Magill

Amy Isaacs – Youth Representative

Clerk/ Proper Officer: Ann Birkinshaw

**1/ Apologies**

No apologies

**2/ Minutes of the previous Full Council Full meeting on 7<sup>th</sup> July 2022**

Cllr Phipps requested one note be added to the Finance section. The meeting acknowledged that with this addition minutes were agreed for signature as a true and correct record.

**3/ Police & Community Safety Matters**

**a/** CSO Lisa Gibbs and CSO Jon Spokes attended the meeting. CSO Spokes has just transferred back to the ward and Councillors are very happy to have him back on the team. CSO Gibbs has reported that whilst she is still on desk duty at the moment, she hopes to be back in the community very soon. No formal report was given. Both officers invited questions from the council. Cllr Morgan reported an increase in off road bikes in the area around GYR, and particularly travelling with speed on the cycle track. Police are aware and while they cannot attend every call out they are working hard to identify the culprits and attend their homes. Bikes have been impounded. Cllr Phipps-Magill raised concerns around speeding on Church Street in Bedwas. CSO Gibbs pointed out that putting a speed camera in place would not work, as the majority of careful drivers would bring down the average speed recorded. As the problem on Church Street happens almost every night and the same few vehicles are involved, it was recommended that number plates be noted and reported to the police who will then visit the houses of the drivers. Extra patrols will also be put in place.

#### **4/ Clerk's report**

During the recent service, the gas central heating boiler at the Council Offices was found to be faulty. Although it hasn't stopped working yet, they were keen to point out that it is unlikely to survive the winter. The existing service provider has noted the boiler we have is not adequate for the number of radiators it feeds. They are unable to quote on a larger boiler. RS Plumbing have quoted for a 40kw boiler which would be large enough for the building. (£2,520) I have made enquiries with five other companies but have been unable to secure a quote for the size boiler required.

*Council discussed accepting the quote received to ensure the boiler is installed before the winter or continuing to seek further quotes. A vote was taken and 11 councillors voted to accept the quote. Cllr Aicheler wished his objection be recorded*

#### **5/ Decisions made**

##### **Finance Report**

Cllr Morgan (Chair of Finance Committee) presented a summary of the financial transactions for July and August. The summary was agreed as satisfactory by the Council

##### **Financial Assistance Applications**

None received this month

#### **6/ Council Committees**

##### **Finance, Employment and Policies Committee**

A meeting will be held on 6<sup>th</sup> September. Staff appraisal for Clerk to be completed

##### **Environment & CIL Committee**

Cllr Phipps presented minutes from the meeting on 11<sup>h</sup> July

##### **Land & Buildings Committee**

Cllr Phipps-Magill brought the council up to date on the progress so far at BWH with regards the Lottery Grant

It was requested the Chair of BWH Management Committee, or their representative attend each meeting of full council to ensure good communication

Cllr McConnell had requested some items be added to the Memorial Garden. This will be added to the agenda for the next L&B meeting and discussed then

##### **Events & Leisure Committee**

The summer panto was a success and the profit of £429 has been added to the fund to be spent on schools.

Details have been finalised for the Transport and Industry Show on 18<sup>th</sup> September. Halloween panto to include a fancy dress contest – Cllr Winslade will discuss prizes with the Clerk and Cllr McConnell will draft a poster for advertising and do the certificates. Extra promotion for Picnic in the Park event on 10<sup>th</sup> September. Clerk to make enquiries with BTM Band and Caerphilly Ladies Choir re Chair's Carol Service

## **7/ Correspondence**

We have received a request from the Parish Trust to store their horsebox mobile café at the rear or the Council Offices. They have also proposed opening this café to sell refreshments during events held in the garden. There was also a suggestion they may open at intervals and trade from the car park.

*Councillors have agreed to the storage of the horsebox at the rear of the car park, if the gas bottles are disconnected when parked and we have sight of their public liability insurance certificate. Parish Trust have been invited to open the mobile café during our event on 18<sup>th</sup> September to sell refreshments. Council do not agree to the opening of the café on an 'ad-hoc' basis whilst in the car park.*

## **8/ Youth Representatives**

Amy Isaacs attended the meeting. It is hoped she will take up the role of Youth Rep.

## **9/ Current Projects Summary**

Cllr Bull and his team of volunteers continue with maintenance and improvement of the Council Offices and gardens. The emphasis currently is on tree management and weed clearing in the car park area

## **10/ Planning Application**

**Case ref:** 22/0630/CLPU and 22/0613/Full were noted and agreed.

**Case ref:** 22/0634/RET was discussed and Councillors requested further information. An email has been sent to Justin Waite

**The meeting closed at 8.45 pm**

**The full Minutes when agreed and signed will also be made available on the Council's website as soon as practically possible**