

Bedwas, Trethomas & Machen Community Council

Council Offices
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Caerphilly
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25th August 2022

To: All Councillors of Bedwas, Trethomas & Machen Community Council

You are summoned to attend the 'ORDINARY MEETING' to be held at the Council Chamber, Bedwas on **Thursday 1st September 2022 at 6:30pm**

If you are unable to attend this meeting, please send your apologies to clerk@btmcc.co.uk or telephone (029) 20885734 prior to the meeting.

*In line with legislation, community council meetings are open to members of the public and press to attend.
Please contact BTM Council Offices in advance to request joining instructions.
Members of the press and public can attend on an observation basis only and
are not permitted to speak during the meeting.*

The business to be transacted is set out in the agenda below. If any member requires further information on any item, please contact BTM Council Offices prior to the meeting.

Yours sincerely,

Ann Birkinshaw

Ann Birkinshaw
Clerk to BTM CC

Full Council Meeting AGENDA

1. Confirm Chair and Vice Chair

2. Police Matters

P.C. Leanne Gay from Bedwas Police Station will give her report

3. To Receive and Note Declarations of Interest - Code of Conduct

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Community Councils Standing Orders and the Code of Conduct. If a councillor has a prejudicial interest, they must, unless a dispensation been granted, withdraw from the meeting and take no part in the discussion or vote.

4. To note Member attendance and to receive and agree apologies for absence

5. To consider, and if correct, arrange for the Chair to sign the minutes of the Ordinary Full Council Meeting held on 7th July 2022 to confirm it is a true and accurate record

6. Clerk's Report

7. Correspondence

We have received a request from the Parish Trust to store their horsebox mobile café at the rear of the Council Offices. They have also proposed opening this café to sell refreshments during events held in the garden. There was also a suggestion they may open at intervals and trade from the car park.

8. Finance Matters

- 7.1 To note and approve the reconciliation to bank as at 31st August 2022
- 7.2 To note and approve July and August bank payments
- 7.3 Financial assistance requests. None received for this month

9. Events & Leisure (EL) Committee

- 9.1 To report on BTM Summer family Panto held on 24th July and finalise details for Transport and Industry Day on 18th September.
- 9.2 To note the date of the next meeting

10. Finance, Employment & Policies (FEP) Committee

- 10.1 To note the date of the next meeting

11. Environment & CIL (ECIL) Committee

- 10.1 To note the date of the next meeting

12. Land & Buildings Management (LBM) Committee

- 12.1 Cllr McConnell has proposed the addition of mirrors and chalkboards to the memorial garden. Email attached
- 12.2 To note the date of the next meeting

13. To note an updated Meeting and Events Schedule

See attached

14. Youth Representatives

To introduce Amy Isaac who is interested in becoming one of our Youth Representatives as Rhys is leaving for university

15. Planning Applications

To consider the following Caerphilly County Borough's planning applications in the Bedwas, Trethomas and Machen area received since the last full council meeting and the Community Council's response to those planning applications. Any comments or enquiries to be emailed to: planning@caerphilly.gov.uk within 21 days of receipt of the email date. Late applications may be submitted at the meeting

Case Ref. 22/0634/RET **Site Area:** 9207m²

Location: Land at grid reference 320943 189350 Sunny Bank Terrace, Machen (UPRN 000043085843)

Proposal: Retain and complete the change of use of land for storage containers and caravans and other associated works

Case Officer: Justin Waite ☎ 07714 600909 waitej@caerphilly.gov.uk

Map Ref: 320943 (E) 189350 N)

Decision Level: Delegated

Case Ref. 22/0630/CLPU **Site Area:** 212m²

Location: 20 Brynhyfryd Terrace, Machen CF83 8PZ (UPRN 000043062078)

Proposal: Obtain a Lawful Development Certificate of proposed rebuilding of roof with gable end and rear dormer

Case Officer: Abbie-Jane Stokes ☎ 07907 574195 stokea@caerphilly.gov.uk

Map Ref: 320929 (E) 189415 N)

Decision Level: Delegated

Case Ref. 22/0613/FULL **Site Area:** 320m²

Location: 4 Summerfield Lane GYR CF83 8RE (UPRN 000043059797)

Proposal: Erect porch to front of property

Case Officer: Chantelle Lamnea ☎ 07874 641747 lamnec@caerphilly.gov.uk

Map Ref: 319021 (E) 188828 (N)

Decision Level: Delegated

16. Exempt items

Update to council from Cllr C Morgan

17. Date of next meeting

Next meeting is scheduled for Thursday 13th October 2022 at 6.30pm at the Council Chamber, Bedwas. **Please note change from original date**