

## Bedwas, Trethomas & Machen Community Council

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29<sup>th</sup> June 2022

**To: All Councillors of Bedwas, Trethomas & Machen Community Council**

You are summoned to attend the 'ORDINARY MEETING' to be held at the Council Chamber, Bedwas on **Thursday 7<sup>th</sup> July 2022 at 6:30pm**

If you are unable to attend this meeting, please send your apologies to [clerk@btmcc.co.uk](mailto:clerk@btmcc.co.uk) or telephone (029) 20885734 prior to the meeting.

*In line with legislation, community council meetings are open to members of the public and press to attend.  
Please contact BTM Council Offices in advance to request joining instructions.  
Members of the press and public can attend on an observation basis only and  
are not permitted to speak during the meeting.*

The business to be transacted is set out in the agenda below. If any member requires further information on any item, please contact BTM Council Offices prior to the meeting.

Yours sincerely,

*Ann Birkinshaw*

Ann Birkinshaw  
Clerk to BTM CC

# **Full Council Meeting AGENDA**

## **1. Police & Community Safety Matters**

Leanne Gay from Bedwas Police Station will give her report

## **2. To Receive and Note Declarations of Interest - Code of Conduct**

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Community Councils Standing Orders and the Code of Conduct. If a councillor has a prejudicial interest, they must, unless a dispensation been granted, withdraw from the meeting and take no part in the discussion or vote.

## **3. To note Member attendance and to receive and agree apologies for absence**

## **4. To consider, and if correct, arrange for the Chair to sign the minutes of the Ordinary Full Council Meeting held on 9<sup>th</sup> June 2022 to confirm true and accurate record**

## **5. Clerk's Report**

## **6. Finance Matters**

- 6.1 To note and approve the reconciliation to bank as at 30<sup>th</sup> June 2022
- 6.2 To note and approve June bank payments
- 6.3 Financial assistance requests. Two applications received. One from Thriving Communities CIC and another from The Brightwell

## **7. Events & Leisure (EL) Committee**

- 7.1 To confirm details for the LGBTQ+ event on 9<sup>th</sup> July
- 7.2 To note the date of the next meeting

## **8. Finance, Employment & Policies (FEP) Committee**

- 8.1 To report on meeting held 6<sup>th</sup> July

## **9. Environment & CIL (ECIL) Committee**

- 9.1 To report on meeting held 4<sup>th</sup> July

## **10. Land & Buildings Management (LBM) Committee**

- 10.1 To note the date of the next meeting

## **11. To note an updated Meeting and Events Schedule**

## 12. Any other business

To consider and adopt The Local Government and Elections (Wales) Act 2021:  
Statutory Guidance for Community and Town Councils

## 13. Youth Representatives report

## 14. Planning Applications

To consider the following Caerphilly County Borough's planning applications in the Bedwas, Trethomas and Machen area received since the last full council meeting and the Community Council's response to those planning applications. Any comments or enquiries to be emailed to: [planning@caerphilly.gov.uk](mailto:planning@caerphilly.gov.uk) within 21 days of receipt of the email date. Late applications may be submitted at the meeting

**Case Ref.** 22/0500/FULL      **Site Area:** 417m<sup>2</sup>

**Location:** 6 Rhyd Y Gwern Isaf, Machen Caerphilly CF83 8LG (UPRN 000043164922)

**Proposal:** Increase height of existing metal post and horizontal composite board fence alongside road from 0.95m to 1.85m

**Case Officer:** Bridget Jones-Crabtree ☎ 07850 916850 [jonesbas@caerphilly.gov.uk](mailto:jonesbas@caerphilly.gov.uk)

**Map Ref:** 321323 (E) 189108 (N)

**Decision Level:** Delegated

**Case Ref.** 22/0508/FULL      **Site Area:** 229m<sup>2</sup>

**Location:** 21 Lon Yr Ysgol, Bedwas, Caerphilly CF83 8PE (UPRN 000043078804)

**Proposal:** Install rear dormers and convert garage to include a utility room and store area

**Case Officer:** Bridget Jones-Crabtree ☎ 07850 916850 [jonesbas@caerphilly.gov.uk](mailto:jonesbas@caerphilly.gov.uk)

**Map Ref:** 316775 (E) 188862 (N)

**Decision Level:** Delegated

## 15. Exempt items

## 16. Date of next meeting

Next meeting is scheduled for Thursday 1<sup>st</sup> September 2022 at 6.30pm at the Council Chamber, Bedwas