

In line with the Welsh Government's 'Local Government and Elections (Wales) Act 2021' requirement for all 735 Town and Community Councils in Wales to electronically publish the key information and the outcome of their Council meetings within 7 days of the meeting, Bedwas, Trethomas and Machen Community Council hereby publish an unnumbered and unsigned summary of the:

**Minutes of the AGM of  
Bedwas, Trethomas and Machen Community Council  
Wednesday 18<sup>th</sup> May 2022 – 6pm**

Present: Cllr C Morgan, Cllr D Havard, Cllr L Phipps, Cllr J Winslade, Cllr A McConnell, Cllr E Phipps-Magill, Cllr P Rosser, Cllr D Davies, Cllr S Aicheler, Cllr K Ingram

Clerk/ Proper Officer: Ann Birkinshaw

Chair: Cllr Chris Morgan opened the meeting

**1 Retiring Chair's Comments**

Cllr Chris Morgan stepped down from role at chair. He offered his thanks and appreciation to all councillors for their support during his time as chair, and acknowledged the extra efforts put in during the difficult times of the last two years

**2 Elect a Chairperson/Mayor of the Council**

Cllr Derek Havard was proposed, Seconded and unanimously agreed as the new Chairperson/Mayor for 2022/2023

**3 Elect a Vice Chairperson**

Cllr Dave Davies was proposed, Seconded and unanimously agreed as the new Vice Chairperson for 2022/2023

Cllr Havard took the Chair for the rest of the meeting. He offered his thanks and gratitude to Cllr Morgan for his hard work during his term as Chair

**4 To note Member attendance and receive and agree apologies for absence**

Apologies were received from Cllr Aldworth and Cllr Bull

- 5 To receive and note declarations of interest**  
None
- 6 Minutes of the previous Council AGM held 26<sup>th</sup> May 2021**  
Minutes were agreed for signature as a true and accurate record
- 7 To Consider the Chair's Fund 2022/2023**  
Cllr Havard left the room while this discussion took place. It was agreed to keep the Chair's fund at £1,000
- 8 Bank**  
Agreed to stay with current bank (Co-op) and current signatories. A Birkinshaw, Cllr C Morgan, Cllr D Havard
- 9 Clerk**  
Clerk was confirmed as RFO as required under section 151 of the LGA 1972. Also confirmed the use of Direct Debits for regular payments and internet banking, debit card and BACS for other payments
- 10 Finance**  
It was agreed to pay each eligible councillor £150 allowance, in line with the Independent Remuneration Panel
- 11 Appointment of Committees and representatives on outside bodies**  
The council considered and agreed
- 11.1 To maintain their four Committees of five members for 2022/2023 and those Committees' Chairpersons, Vice Chairpersons and Members are:
- FINANCE** – Chair Cllr Morgan, Vice Chair Cllr Havard with Cllrs Bull, Winslade and Aicheler
- LAND & BUILDINGS** – Chair Cllr Phipps-Magill, Vice Chair Cllr McConnell with Cllrs Ingram, Winslade and Davies
- ENVIRONMENT/CIL** – Chair Cllr Phipps, Vice Chair Cllr McConnell with Cllr Rosser, Ingram and Aicheler

**EVENTS/LEISURE** – Chair Cllr Winslade, Vice Chair Cllr Bull with Cllrs Morgan, Rosser and Aldworth

The quoracy of each meeting was agreed as three members

11.2 It was agreed to continue with our two Youth reps – Rhys Griffiths and Madison Phipps-Magill

11.3 To maintain membership of the following bodies for 2022/2023

**Town & Community Council Liaison committee** – Cllrs Rosser and Ingram

**CCBC Community Councils Liaison Sub Committee** – Cllrs Rosser and Ingram

**One Voice Wales** – Cllr Havard

**BWH Management Committee** – Cllrs Morgan, Winslade, Phipps, McConnell, Phipps-Magill, Ingram

11.4 To appoint Mike Fisher as Internal Auditor for 2022/2023

11.5 To appoint Cllr Morgan as Press Officer for 2022/2023

11.6 To appoint Cllrs McConnell and Phipps as Facebook Administrators for 2022/2023

## **12 Cycle of meetings**

It was agreed to continue with monthly meeting on the first Thursday, with the exception of June due to the Bank Holiday. This meeting is arranged for Thursday 9<sup>th</sup> June. No meeting in August

## **13 Council Policies**

All policies remain unchanged this year. It was agreed to accept and adopt all

**The meeting closed at 6.33pm**

**The full Minutes when agreed and signed will also be made available on the Council's website as soon as practically possible**