**In line with the Welsh Government’s ‘Local Government and Elections (Wales) Act 2021’ requirement for all 735 Town and Community Councils in Wales to electronically publish the key information and the outcome of their Council meetings within 7 days of the meeting, Bedwas, Trethomas and Machen Community Council hereby publish an unnumbered and unsigned summary of the:**

**Minutes of the Full Council Meeting of**

**Bedwas, Trethomas and Machen Community Council**

**Wednesday 18th May 2022**

Present: Cllr C Morgan, Cllr D Havard, Cllr L Phipps, Cllr J Winslade, Cllr A McConnell, Cllr E Phipps-Magill, Cllr P Rosser, Cllr D Davies, Cllr S Aicheler, Cllr K Ingram

Clerk/ Proper Officer: Ann Birkinshaw

**1/ Apologies**

Cllr E Aldworth, Cllr N Bull, Madison Phipps-Magill, Rhys Griffiths

**2/ Minutes of the previous Full Council Full meeting on 3rd March 2022**

The meeting acknowledged that minutes were agreed for signature as a true and correct record.

**3/ Matters arising**

Cllr Pratt completed his report regarding the removal of names from the Council minutes as discussed in Minute No 814 of the March meeting. Cllr Prat proves that the naming of the individual in the Council minutes is a legitimate action and the person in question is not covered by GDPR regulations. The report was forwarded to the ICO for their opinion and they support Cllr Pratt’s findings. It was agreed that the minutes will be reinstated in full on the website. Cllr Morgan thanked Cllr Pratt for his hard work and diligence on this matter

**4/ Police & Community Safety Matters**

No report received from Police, and no apologies for non attendance. Cllr Davies is to chase

request attendance and report at future meetings

**5/ Clerk’s report**

**a/**  The installation of the new windows to the rear of the council offices is now complete

**b/** Quotes for the updating of the toilets hygiene systems were acknowledged and agreed

**c/** Quotes for the redecoration of the landing and stairs and also the rear of the Council offices have been accepted and work scheduled.

**d/** The quote received for the replastering of the chamber is higher than anticipated. It was decided to defer this work to next year

**6/** **Decisions made**

**Finance Report**

Cllr Morgan (Chair of Finance Committee) presented a summary of the recent financial transactions. The summary was agreed as satisfactory by the Council

End of Year Summary was presented for approval

**Financial Assistance Applications**

None received

**7/**  **Council Committees**

**Finance, Employment and Policies Committee**

No reports. Meeting to be arranged soon

**Environment & CIL Committee**

Cllr Phipps will arrange meeting shortly

**Land & Buildings Committee**

Cllr Phipps-Magill will speak with previous chair and arranged meeting

**Events & Leisure Committee**

Queen’s Jubilee Celebrations were finalised. BWH will make a £50 donation towards extra decorations. Clerk to source. Cllr Winslade has ordered 50 cupcakes. BWH have been offered a table to show the proposed plans for Hall improvements to the public. Clerk to invite MP, MS and Mayor to the three upcoming events

**8/ Correspondence**

Cllr Morgan highlighted the costs incurred in the last year from vexatious complaints and requests made to the council.

Cllr Phipps discussed the Safer Neighbourhood Scheme. Clerk has been asked to invite Gwent Police to the next meeting to make a presentation

**9/ Youth Representatives**

Neither of the youth representatives were available for the meeting due to exams

**10/ Current Projects Summary**

All information boards and the WWI litter bin have been installed in the Memorial Garden and the volunteers continue to work hard with planting and maintenance

**11/ Planning Application**

Case references 22/0189/FULL, 22/0139/RET, 22/0260/FULL and 22/0197/FULL were noted

**The meeting closed at 8.43 pm**

**The full Minutes when agreed and signed will also be made available on the Council’s website as soon as practically possible**