

Bedwas, Trethomas & Machen Community Council

Minutes of the meeting of the remote virtual Full Council on Thursday 2nd December 2021 at 6.30pm

<u>Present</u>		<u>Apologies</u>
C Morgan (Chair)	N Bull	D Llewellyn
P Rosser	A McConnell	
E Aldworth	D Davies	L Gibbs (Police)
L Phipps	G Pratt	J Michael (Police)
D Havard	Rhys Griffiths (Youth)	
J Winslade	A Birkinshaw (clerk)	Madison Phipps-Magill (Youth)

GWENT POLICE PRESENTATION

770 Officer Michael had provided the Council with an emailed update of the Police activities over the last month

FULL COUNCIL

771 Declarations of Interest: Cllr Phipps declared an interest in the Company quoting for windows at the Council offices

772 Cllr Morgan chaired the meeting that commenced at 6.30pm. Attendance and apologies for absence were noted as above. There were no residents' addresses due to the Coronavirus crisis, the Government lockdown and the current Welsh Government regulations

773 To consider and sign the Minutes of the meeting of the previous Full Council meeting held on 4th November 2021. The meeting acknowledged that minutes were agreed for signature as a true and correct record.

774 Matters arising from that meeting

Cllr Phipps wishes to discuss further Item 762 from the minutes of last meeting. As Cllr Llewellyn was not at the meeting, this will be raised at the January Full Council Meeting

775 Clerk's report

a/ Following annual inspection of the large boiler at BWH, a fault was identified. This required a new fan and gasket. As the work was essential and urgent, Gibson's have been asked to carry out repair as soon as possible. The cost is £955.79

b/ We have received 2 quotes for the replacement of the windows at the rear of the council offices. The total cost is under £6,500. Funds were made available in the current budget for essential and routine maintenance on the building which will cover this cost

c/ Whilst working the garden at the Council Offices, Cllr Bull has noted the drain below the downpipe at the right hand side of the building is blocked. Cllr Morgan has borrowed a drain camera and they will investigate the problem next week

d/ The Council offices will be closed for the Christmas period from Thursday 23rd December until Tuesday 4th January

e/ Both the Council offices and BWH are due a Fire Risk Assessment. Councillors agreed the clerk should arrange this work for January 2022 at a cost of £300 per building

Finance matters

776 Finance report

The Chair presented a summary of the recent financial transactions. The summary was agreed as satisfactory by the Council

777 Financial Assistance Applications

One request for financial assistance was received this month. Council agreed the applicant needs to be more firmly established in the BTM area before any assistance can be offered

778 Correspondence

a/ Councillors were sent copies of all emails exchanged between Cllr Chris Morgan (Chair) and Mr Huw Jackson (Branch Secretary Plaid Cymru) regarding the request by BTM Clerk to remove a Facebook post. The following was agreed.

Answers to the questions that were posed by Mr Huw Jackson were given by BTMCC Chair CM by email on the 21st October 2021.

Cllr Llewellyn has had opportunities to raise matters concerning corrections and clarification to the official minutes for all BTMCC meetings. No such representations were made by Cllr Llewellyn.

BTMCC has taken advice from "One Voice Wales" and have been advised that signed and agreed minutes of a Council meeting cannot be changed. Indeed it would be illegal to do so.

Notes of a meeting not recorded by an elected BTMCC Councillor, or recorded by a person in a non-official capacity, cannot be used as an official record of BTMCC meetings.

With these points in mind, no further correspondence will be entered into and BTMCC consider the matter closed. All Councillors agreed

b/ The batteries in the three defibrillators across the BTM area need replacing. As the charity have not been able to fund-raise through the pandemic to cover the costs, it was proposed by Cllr McConnell and seconded by Cllr Phipps the Council pay for the replacements at a cost of £180 each

779 Council Committees

Finance, Employment and Policies Committee



Cllr Morgan verbally updated on decisions made during the last meeting. Caretaker hours have been increased to 20 per week and new contracts of employment issued for caretaker and clerk. No date has been set for a further meeting.

Environment & CIL Committee – A meeting will be held early in the new year

Land & Buildings Committee

It was agreed to accept the quote received from Fairway Windows to replace the single glazed windows at the rear of the council offices with double glazed units. The total cost will be £6,445

It was agreed that a fire risk assessment is carried out at the council offices and BWH at a cost of £300 per building. A meeting will be arranged for January

Events & Leisure Committee

Arrangements have been finalised for the Christmas Family Pantomime at Bedwas Workmen's Hall on Sunday 12th December. A meeting will be held shortly to discuss the celebration of the Platinum Jubilee

Current Project Summary

The Michael Williams Memorial Garden was opened to the family on Saturday 13th November and is now available for the public to use. An official opening ceremony will be held in Spring 2022

780 Youth Representatives

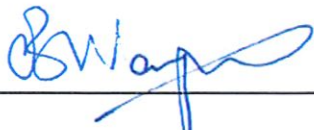

Youth representative Rhys feels we could do more to advertise youth activities in the area. These are shared on our website and Facebook page, but Rhys has suggested maybe using noticeboards in schools and the community to further promote groups and events would help. Rhys will collaborate with Cllr McConnell to create posters and publicity material.

781 Planning Applications

Cllr E Aldworth left the meeting prior to discussion

Case reference 21/1061 was noted

Meeting closed 7.25pm

Signed: 


Chairperson Date: 13.12.21
18/5/22

 3