

Bedwas, Trethomas & Machen Community Council

Council Offices
Newport Road
Bedwas
Caerphilly
CF83 8YB
Tel: (029) 2088 5734
E-mail: clerk@btmcc.co.uk



25th October, 2021

To: All Councillors of Bedwas, Trethomas & Machen Community Council

You are summoned to attend the 'ORDINARY MEETING' via Microsoft Teams on **Thursday 4th November 2021 at 6:30pm.** The MS Teams link will follow.

If you are unable to attend this meeting, please send your apologies to clerk@btmcc.co.uk or telephone (029) 20885734 prior to the meeting.

In line with legislation, community council meetings are open to members of the public and press to attend.

Please contact BTM Council Offices in advance to request joining instructions.

Members of the press and public can attend on an observation basis only and are not permitted to speak during the meeting.

The business to be transacted is set out in the agenda below. If any member requires further information on any item, please contact BTM Council Offices prior to the meeting.

Yours sincerely,

Ann Birkinshaw
Clerk to BTM CC

Full Council Meeting AGENDA

1. Police & Community Safety Matters

2. To Receive and Note Declarations of Interest - Code of Conduct

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Community Councils Standing Orders and the Code of Conduct. If a councillor has a prejudicial interest, they must, unless a dispensation been granted, withdraw from the meeting and take no part in the discussion or vote.

3. To note Member attendance and to receive and agree apologies for absence

4. To consider, and if correct, arrange for the Chair to sign the minutes of the Ordinary Full Council Meeting held on 14th October, 2021 to confirm true and accurate records

5. Matters arising from that meeting

6. Clerk's Report

7. Finance Matters

- 7.1 To note and approve the reconciliation to bank as at 31st October, 2021
- 7.2 To note and approve October bank payments
- 7.3 Financial assistance requests (none to date)

8. Events & Leisure (EL) Committee

- 8.1 A verbal update/report is expected and to note the date of the next meeting
- 8.2 Remembrance Sunday
- 8.3 Update on Halloween Family Pantomime which took place on Saturday, 30 October 2021 including ticket sales and glow item sales. Cost of Wize Productions was £675.00
- 8.4 Request for volunteers for our Christmas Family Pantomime at Bedwas Workmen's Hall on Saturday, 12th December 2021
- 8.5 Christmas Lighting update and request for volunteers to put up lights on the Christmas trees

9. Finance, Employment & Policies (FEP) Committee

- 9.1 A verbal update/report is expected and to note the date of the next Meeting

10. Environment & CIL (ECIL) Committee

- 10.1 A verbal update/report is expected and to note the date of the next Meeting

11. Land & Buildings Management (LBM) Committee

- 11.1 A verbal update/report is expected and to note the date of the next Meeting

- 11.2 To receive a verbal update in respect of issues with the BTM Council Offices roof
- 11.3 To receive an update in respect of Bedwas Workmen's Hall external work

12. To note an updated Meeting and Events Schedule

13. Correspondence items for discussion by Council

- 13.1 To consider the adoption of the amended version of the model informal resolution protocol, as detailed in email sent to all councillors 18th October
- 13.2 Request to Chair from a member of DWR CC to put a Christmas tree on land by main road on Waterloo junction

14. Youth Representatives report

15. Planning Applications

To consider the following Caerphilly County Borough's planning applications in the Bedwas, Trethomas and Machen area received since the last full council meeting and the Community Council's response to those planning applications. Any comments or enquiries to be emailed to: planning@caerphilly.gov.uk within 21 days of receipt of the email date. Late applications may be submitted at the meeting

Email 12.10.2021

Case Ref. 21/0975/FULL **Site Area:** 1210m²

Location: Domov 1 White Hart Drive Machen Caerphilly CF83 8NH (UPRN 000043001525)

Proposal: Reconfigure existing bungalow including, alterations to the roof (side extension and raising of the main ridge), first floor rear extension and other external alterations

Case Officer: Clare Beaney (07874 641751 : beanec@caerphilly.gov.uk)

Map Ref: 320245 (E) 189038 (N)

Expected Decision Level: Delegated

Email 12.10.2021

Case Ref. 21/0987/FULL **Site Area:** 2290m²

Location: Ty Maen Farm Mountain Road Bedwas Caerphilly CF83 8ER (UPRN 000043051230)

Proposal: Erect two storey side extension

Case Officer: Clare Beaney (07874 641751 : beanec@caerphilly.gov.uk)

Map Ref: 317262 (E) 189845 (N)

Expected Decision Level: Delegated

16. Exempt items

17. Date of next meeting

Is scheduled for Thursday 2nd December 2021 at 6.30pm via the MS teams platform or in person indoors if allowed by Welsh Government

Meetings and events schedule

Bedwas, Trethomas & Machen Community Council - Meeting and Event Schedule 2021-2022

Date	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
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KEY		Weekend	Full Council
1	Tuesday 3rd March 2021	remote online awards 2020	Finance, Employment & Policies (FEP) Committee
2	Saturday 24th September	Community Garden Open Day	Environment & Community Infrastructure Levy (ECIL) Committee
3	Wednesday 23rd June 2021	OAP & Alzheimer's fundraiser	Events & Leisure (EL) Committee
4	Sat 17th July 2021	Community Garden Children's Fund day	Land & Building Management (LBM) Committee -
5	Sat 21 August 2021	Dog Show, in conjunction with CCBC and Hope Rescue	BWHMC Meeting
6	Saturday 25th Sept 2021	MacMillan Coffee Day	by- election TBC
7	Monday 27th Sept 2021	Deadline day for articles for newsletter	
8	Monday 18th October 2021	Issue of newsletter	
9	Sun 31st October 2021	Halloween Panto	
10	Sun 14th November 2021	Remembrance Day	
11	Tues 7th Dec 2021	Christmas Carol Service	
12	Sun 12th December 2021	Christmas Panto	
13	Wed 16th Feb 2022	BTM CC Awards Ceremony	
14	Sat 4th September 2021	Picnic in the park	
P	Provisional date - to be confirmed		