

**In line with the Welsh Government’s ‘Local Government and Elections (Wales) Act 2021’ requirement for all 735 Town and Community Councils in Wales to electronically publish the key information and the outcome of their Council meetings within 7 days of the meeting, Bedwas, Trethomas and Machen Community Council hereby publish an unnumbered and unsigned summary of the:**

**Minutes of the Full Council Meeting of  
Bedwas, Trethomas and Machen Community Council**

**Due to the current Coronavirus crisis it was held as a remote virtual meeting on Thursday 14<sup>th</sup> October 2021**

Present: Cllr Chris Morgan, Cllr Liz Aldworth, Cllr Phil Rosser, Cllr Gareth Pratt, Cllr Jill Winslade, Cllr Lisa Phipps and Cllr Derek Havard

Clerk/Proper Officer: Ann Birkinshaw. Also in attendance: Youth Representative Madison Phipps-Parry

**Chair/Mayor Cllr Chris Morgan chaired the virtual meeting that commenced at 6.38 pm**

**A/ Apologies**

Cllr Daniel Llewellyn, Cllr Dave Davies, Cllr Nigel Bull, Cllr Amanda McConnell, Cllr June Gale, local Police representatives Lisa Gibbs and Jake Michael and Youth representative Rhys Griffiths

**B/ Presentations**

None

**C/ Declarations of Interest**

None

**D/ Residents’ addresses**

None, due to the Coronavirus crisis, the Government lockdown and the current Welsh Government emergency regulations

**E/ Minutes of the previous Full Council Full meeting on 23<sup>rd</sup> September 2021**

The meeting acknowledged that minutes were agreed for signature as a true and correct record

**F/ Decisions made**

**F1 Finance Report**

*Bedwas, Trethomas and Machen Community Council – Early summary of Minutes of 14 October 2021 to publish electronically. A copy in Welsh will be provided upon request.*

The Chair presented a summary of the recent financial transactions. The summary was agreed as satisfactory by the Council. The Chair also reported on a quote recently received for essential roof maintenance works at Bedwas Council Offices. The Council agreed for the Clerk accept this quote and arrange remedial work as soon as possible. The Chair informed the council that quotes had been sought for the replacement of the windows at the rear of the Council Offices. One quote has been received and we await a further two. These will be discussed in the next Full Council meeting.

## **F2 Financial Assistance Applications**

The Council had not received any recent request for financial assistance

## **F3 Correspondence**

1/ In the absence of Cllr Llewellyn, Council decided to adjourn a discussion regarding the recent Plaid BTM Facebook posts in order that Plaid can provide details of the queries raised. Further discussions at the next Full Council meeting

2/ The Chair reported that he had received an email on the afternoon of 14<sup>th</sup> October from [REDACTED] of the Plaid Cymru group requesting further clarification regarding the March Council meeting. The Chair has asked [REDACTED] to forward the notes he has from a member of the public for the Council to consider

3/ There are ongoing discussions with CCBC regarding parades for Remembrance Day. Council have agreed to hold a service in the garden at the Council Offices, Bedwas (covered by the Council's Public Liability Insurance) but not to hold a parade or service on the public highway

## **F4 Council Committees**

Finance Committee – no reports to date

Environment Committee – no reports to date

Land Committee – no reports to date

Events Committee - next meeting date is 8<sup>th</sup> November (to include further discussion about Armistice Day)

Cllr Phipps has asked if all Councillors can attend and assist at the Halloween Panto at Bedwas Workmen's Hall on Saturday 30<sup>th</sup> October

## **F5 Youth Representatives**

Youth representative Madison advised she had nothing to report at this time but intends to have further news after the October half term break

## **G/ Current Projects Summary**

Due to the ongoing health crisis the Council is still unable to plan its other projects at the present time

## **H/ Clerk's report**

The Clerk reported that the Council's buildings contractor, H3 Group, has carried out the routine checks on the fire and intruder alarms and the emergency Lighting at the Council Offices. Alarms were tested as satisfactory, however the emergency lighting requires further investigation

Insurance for both Council Offices and Workmen's Hall buildings were renewed in early October

A local resident, Stephen Drake, has enquired about mains lighting for the 5 Christmas trees in the wards. Investigations last year proved this wasn't practical and the same applies for this festive period. Solar lights with a battery back up will be purchased for 2021 instead. The Clerk will report back to Mr Drake

The Clerk has joined the SLCC (Society for local council clerks), to access training and technical advice as required

Cllr Phipps and Cllr Winslade asked the Clerk to check the stock of Halloween merchandise at the Council Offices. The Council agreed to a total spend of £593 to replenish stock for sale at the Halloween and Christmas Pantos at Bedwas Workmen's Hall.

## **I/ Planning Application**

(Cllr E Aldworth left the meeting prior to discussion)

Case Refs: 21/0925, 21/0945, 21/0961 and 21/0968 were all noted

**The meeting closed at 8.10 pm**

**The full Minutes when agreed and signed will also be made available on the Council's website as soon as practically possible**

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