

In line with the Welsh Government's 'Local Government and Elections (Wales) Act 2021' requirement for all 735 Town and Community Councils in Wales to electronically publish the key information and the outcome of their Council meetings within 7 days of the meeting, Bedwas, Trethomas and Machen Community Council hereby publish an unnumbered and unsigned summary of the:

**Minutes of the Full Council Meeting of
Bedwas, Trethomas and Machen Community Council**

Due to the current Coronavirus crisis it was held as a remote virtual meeting on Thursday 23 September 2021

Present: Cllr Chris Morgan, Cllr Dave Davies, Cllr Gareth Pratt, Cllr Jill Winslade, Cllr Lisa Phipps and Cllr Derek Havard

Temporary Clerk/Proper Officer: Robert Campbell and Ann Birkenshaw, newly appointed Clerk/Proper Officer. Also in attendance were Youth Representatives Rhys Griffiths and Madison Phipps-Parry

Chair/Mayor Cllr Chris Morgan chaired the virtual meeting that commenced at 6.35 pm. The Chair welcomed the newly appointed Clerk/Proper Officer, Ann Birkenshaw to the Council and thanked the Temporary Clerk, Bob Campbell for his assistance since May 2021

A/ Apologies

Cllr Daniel Llewellyn, Cllr Phillip Rosser, Cllr Nigel Bull, Cllr Amanda McConnell, Cllr Liz Aldworth, Cllr June Gale and local Police representatives Lisa Gibbs and Jake Michael

B/ Presentations

None

C/ Declarations of Interest

None

D/ Residents' addresses

None due to the Coronavirus crisis, the Government lockdown and the current Welsh Government emergency regulations

E/ Minutes of the previous Full Council Full meeting on 1 July 2021, the Extraordinary meeting on 15 July 2021 and the Extraordinary meeting on 9 August 2021

The meeting acknowledged that the three sets of minutes were agreed for signature as true and correct records

F/ Decisions made

F1 Finance Report

The Chair presented a summary of the recent financial transactions. The summary was agreed as satisfactory by the Council. The Chair also reported on two quotes recently received for essential building maintenance works at Bedwas Workman's Hall Temporary Clerk. The Council agreed for the Chair and the new Clerk to study the quotes against the current budget and accounts and to report back to Council in October. The Temporary Clerk reported that he had emailed Audit Wales to ask for a new notice of electors' rights with new dates now that a new Clerk was in place in order for the 2021/2021 Audit Return to be completed for Audit Wales. The report was agreed as satisfactory by the Council

F2 financial assistance applications

The Chair reported that the Council had not received any recent request for financial assistance

F3 Correspondence

1/ Council discussed the Chair's request to consider an outstanding complaint of last March/April on an item that was omitted in the 4 March 2021 minutes. The Council agreed that they had considered a point/issue raised by a Member and had asked the Clerk to formally respond to a Facebook summary that had incorrectly summarised the Council's decision on the point/issue raised on 4 March 2021

2/ Council also discussed another Facebook summary complaint of mid August about a lack of dog litter bins in the three communities. The Chair and the Clerk offered to respond to the complaint author that the Council did not have a new Clerk in place until 6 September, that the Council was in recess in August and that the issue will be investigated. The Council agreed for the Chair and the new Clerk to respond

3/ Council considered a recent letter from the Royal British Legion saying they will no longer take the responsibility, risk and costings for Armistice Parades to take place for paraders to walk in the public highway. An issue had occurred in 2018 when a parader was struck by a vehicle causing life threatening injuries. The RBL's public indemnity insurers covered the costs into millions of pounds on that occasion but that cover has since been stopped. Heddlu Gwent Police stated they will not be taking that responsibility on either. There is no indication yet that Caerphilly county borough council will take on the responsibility either. The Temporary Clerk advised the Council that if they were considering taking

on the responsibility for paraders to walk in the public highway then they must take out separate public indemnity insurance to do so. The Council agreed to consider any such requests in detail at their October meeting

F4 Council Committees

Cllr Phipps verbally reported that there had been excellent progress of the Council's recent decision to purchase environmental improvement equipment out of their CIL monies account across the three communities. One issue was still outstanding on the type of material for two new litter bins

Cllr Winslade verbally reported on the recent Events Committee discussions that events at the Workman's Hall were being progressed. Cllr Winslade also asked if the council will fund additional street lighting poppies for the Armistice weekend and the Council agreed for the Events Committee to spend up to £200 on these items

The Temporary Clerk reminded the Council that each of the four Committees must produce truncated, unsigned minutes of all of their meetings and for them to be published on the BTM website within 7 days of the dates of those meetings under the terms of the Welsh Government's Local Government and Elections (Wales) Act 2021 that came into force last May. The Council agreed to carry out this legal function

F5 Youth Representatives

Youth representative Madison reported that a Macmillan Coffee Morning was arranged at Bedwas High school for Friday 24 September and all were welcome to attend

G/ Current Projects Summary

Due to the ongoing health crisis the Council is still unable to plan its other projects at the present time

H/ Planning Application

Case Refs: 0582, 0336, 9336, 0609, 0625 and 0875 were all noted. Case Ref. 0547 was discussed and the Council agreed for Cllr Havard to ask CCBC Planning for more details on this application

The meeting closed at 8.00 pm

The full Minutes when agreed and signed will also be made available on the Council's website as soon as practically possible