

Bedwas, Trethomas & Machen Community Council

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2nd August 2021

To: All Councillors of Bedwas, Trethomas & Machen Community Council

You are summoned to attend the 'EXTRAORDINARY GENERAL MEETING' to be undertaken by remote access using GoToMeetings to be held on **Monday 9th August 2021 at 6:30pm**

If you are unable to attend this meeting, please send your apologies to amanda.mcconnell@btmcc.co.uk or telephone 0798 8813975 prior to the meeting.

*In line with legislation, community council meetings are open to members of the public and press to attend.
Please contact BTM Council Offices in advance to request joining instructions.
Members of the press and public can attend on an observation basis only and
are not permitted to speak during the meeting.*

The business to be transacted is set out in the agenda below. If any member requires further information on any item, please contact BTM Council Offices prior to the meeting.

Yours sincerely,

Cllr Amanda McConnell
BTM Community Council

Remote EXTRAORDINARY GENERAL MEETING
Monday 9th August 2021 at 6:30pm
AGENDA

1. To note Member attendance and to receive and agree apologies for absence

2. To Receive and Note Declarations of Interest - Code of Conduct

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Community Councils Standing Orders and the Code of Conduct. If a councillor has a prejudicial interest, they must, unless a dispensation been granted, withdraw from the meeting and take no part in the discussion or vote.

3. Finance, Employment & Policies (FEP) Committee

3.1 To consider the Vacancy Report for a new Clerk to BTM Community Council –
Exempt Item

3.2 Council to consider appointment on the recommendation by the FEP Committee