

In line with the Welsh Government's 'Local Government and Elections (Wales) Act 2021' requirement for all 735 Town and Community Councils in Wales to electronically publish the key information and the outcome of their Council meetings within 7 days of the meeting, Bedwas, Trethomas and Machen Community Council hereby publish an unnumbered and unsigned summary of the:

**Minutes of the Extraordinary Council Meeting of
Bedwas, Trethomas and Machen Community Council**

Due to the current Coronavirus crisis it was held as a remote virtual meeting on Monday 9 August 2021

Present:, Cllr Amanda McConnell, Cllr Gareth Pratt, Cllr Jill Winslade, Cllr Phillip Rosser, Cllr Lisa Phipps, Cllr Daniel Llewellyn

Temporary Clerk/Proper Officer: Robert Campbell. Also in attendance was Youth Representative Rhys Griffiths

Cllr Jill Winslade was nominated, seconded to chair the virtual meeting that commenced at 6.33 pm

A/ Apologies

Cllr Chris Morgan, Cllr Liz Aldworth, Cllr June Gale, Cllr Derek Havard and Cllr Nigel Bull

B/ Declarations of Interest

None

C/ Presentation of the extraordinary agenda item

The Temporary Clerk informed the meeting that the press and public could not be invited to attend as the extraordinary agenda item is of a personal employment nature and is thus covered as an exempt item

Cllr Winslade gave the Council a summary of the reason for the Extraordinary General Meeting. Cllr Winslade reported as Vice Chair of the Finance, Employment and Policies Committee on the Committee's recent progress in employing a replacement Clerk/Responsible Finance Officer. Following the Council's recent advertisement and interview process of two applicants the Committee had recommended that one of the applicants be appointed, subject to the Committee seeing and approving the applicant's references when they are made available to

the Committee. The terms and conditions had been discussed with the successful applicant who is named in the exempt item in Appendix A

Cllr Winslade is seeking Council's approval to ratify the Committee's decision

D/ Decisions made

D1/ The Council considered the report and unanimously agreed to ratify the Committee's recommendation and decision on choosing a replacement Clerk/RFO

The Council wished to note their thanks for the recent hard work of the Committee in successfully appointing a replacement Clerk/RFO

D2/ The Council considered their September council meeting that is planned for 2 September as a remote virtual and noted that it would be prudent for the Temporary Clerk to facilitate the meeting as a guide for the new Clerk to attend. The Temporary Clerk advised that he will be available in the second week of September and Thursday 9 September was agreed to be set aside for the next full Council meeting. The Council are looking forward to hopefully meeting up in person in October

The meeting closed at 6.41 pm

The full Minutes when agreed and signed will also be made available on the Council's website as soon as practically possible

APPENDIX A

The successfully applicant dependent upon successful and suitable references is:

Tracy Birkinshaw