

**Minutes of the Extraordinary General Meeting of  
Bedwas, Trethomas and Machen Community Council**

**Due to the current Coronavirus crisis it was held as a remote virtual  
meeting on Thursday 15 July 2021 at 6.30 pm**

**Present: Cllr Derek Harvard, Cllr Amanda McConnell, Cllr Gareth Pratt, Cllr Jill Winslade, Cllr Phillip Rosser, Cllr Lisa Phipps, and Cllr Nigel Bull**

**Temporary Clerk/Proper Officer: Robert Campbell. Also in attendance were Youth representatives Rhys Griffiths and Madison Phipps-Magill**

**Vice Chair/Vice Mayor Cllr Derek Harvard chaired the virtual meeting that commenced at 6.35 pm**

**1/ Apologies**

Cllr Chris Morgan, Cllr Liz Aldworth and Cllr Daniel Llewellyn

**2/ Declarations of Interest**

None

**3/ Extraordinary item - Presentation**

Cllr McConnell gave the Council a summary of the reason for the Extraordinary General Meeting. The Council had received a Tender Report from its appointed Architects, Hurley & Davies on the Bedwas Workman's Hall remedial works together with three tender returns that had recently been received. As the remedial works are necessary for safety a Council decision on choosing a contractor was urgently required

**3.1 The Architects' Report**

The Council considered the report and unanimously agreed and noted its supporting comments

**3.2 Tender Returns**

- The Council considered all three tender returns/prices for the necessary remedial works to the Bedwas Workmans' Hall and unanimously agreed to accept the middle tender/price submitted by H Smith Building Services at a quoted price of £28,040 plus VAT

- The Council also unanimously agreed to allow for an additional contingency cost of plus 10% to allow for any necessary additional costs raised during August when the Council is in recess
- The Council also unanimously agreed to fund the necessary works partly from a previous budget allocation of £24,000 set aside for a Buildings Manager with the residue from its CIL monies budget

**The Extraordinary meeting closed at 7.05 pm**

Signed :  ..... Dated : 20/9/21 .....

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