

Bedwas, Trethomas & Machen Community Council

Council Offices
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13th July 2021

To: All Members of BTMCC Land & Buildings Management Committee

You are summoned to attend the 'LAND & BUILDINGS MANAGEMENT COMMITTEE' to be undertaken by remote access using MS Teams to be held on **Monday 19th July 2021 at 5pm**

If you are unable to attend this meeting, please send your apologies to amanda.mcconnell@btmcc.co.uk or telephone 07988813975 prior to the meeting.

*In line with legislation, community council meetings are open to members of the public and press to attend.
Please contact BTM Council Offices in advance to request joining instructions.
Members of the press and public can attend on an observation basis only and are not permitted to speak during the meeting.*

The business to be transacted is set out in the agenda below. If any member requires further information on any item, please contact BTM Council Offices prior to the meeting.

Yours sincerely

Cllr Amanda McConnell
Chair, Land & Buildings Management Committee

Remote Land & Buildings Management Committee AGENDA

1. To note those present and apologies
2. Declarations of Interest
3. To receive and confirm the minutes of the LBMC on 16th March 2021
4. Matters Arising (not on the Agenda) from the LBMC on 16th March 2021
5. To receive and confirm the minutes of the LBMC on 18th May 2021
6. Matters Arising (not on the Agenda) from the LBMC on 18th May 2021

BTM OFFICE, including Community Garden

7. To agree to put on hold until new Clerk is assigned

BEDWAS WORKMEN'S HALL

10. To review the current contracts and inspection schedule BWH
11. To note actions and progress undertaken at BWH since last meeting
12. To review the BWH Action Plan of planned maintenance & improvements/ refurbishment and agree next steps
13. AOB
14. Date of next meeting