

# Bedwas, Trethomas & Machen Community Council

Remote Events & Leisure Committee (ELC) 8 March 2021  
**Draft Minutes**

**Present:** Cllr Amanda McConnell (Chair), Cllr Lisa Phipps, Cllr Jill Winslade

**Apologies:** Cllr Chris Morgan, Marcia Jones (Clerk)

## **2. Declarations of Interest**

None received.

## **3. To receive and confirm the Minutes of the E&LC on 11 January 2021**

Agreed and accepted.

## **4. Matters Arising (not on the Agenda) from the E&LC on 11 January 2021**

4.1 Blue & White Buses Event in May 2021 - defer to next meeting.

4.2 Garden Competition for 2021 - defer to next meeting.

4.3 Community Star Nomination Event – Spring 2021 – Members would like to say a huge thank you to Cllr Morgan for chairing the event and to our Clerk for setting up the virtual event. We had a couple of hiccups on the night but it was a huge success and everyone seemed to enjoy it.

4.4 Picnic in the Park – Cllr Phipps has been in touch with Kerry Galey of CCBC who has confirmed that the event is provisionally booked for Saturday 4<sup>th</sup> September and not the 14<sup>th</sup> September as noted in the Minutes. This event is all dependent on whether lockdowns are lifted. TO NOTE

## **5. To receive and confirm the Minutes of the E&LC on 15 February 2021**

Agreed and accepted.

## **6. Matters Arising (not on the Agenda) from the E&LC on 15 February 2021**

None.

## **7. To consider providing litter picking equipment to residents**

Members agreed to purchase from the Special Projects Fund, 10 pickers & 10 hoops. The bags are provided free of charge from CCBC. Cllr Phipps has 3 residents on a list and Cllr McConnell has 2 residents. TO NOTE

## **8. Review schedule of events for 2021-2022 and confirm dates**

8.1 The Community Garden Open Day Event should be listed as Saturday 25<sup>th</sup> September and not 24<sup>th</sup> September.

8.2 The Halloween Family Panto has now been changed by Hawthorn Entertainments to Saturday 30<sup>th</sup> October 2021 instead of Sunday 31<sup>st</sup> October 2021. TO NOTE

## **9. To consider a fundraising event for the new Breast Unit at YYF (LP)**

Due to the current pandemic Members agreed to defer discussions until next meeting. TO NOTE

## **10. NHS, Social Care & Frontline Workers Day 5 July 2021 – to confirm Council support and arrangements**

10.1 Members agreed to purchase a flag from the “Special Projects” Fund which will be displayed in the BTM Offices Community Garden. J. W. Plant & Co Ltd are the nominated official flag, banner and bunting supplier for ‘NHS, Social Care and Frontline Workers Day’.

A £5.00 donation from every flag and length of bunting will be equally divided between NHS Charities Together and the National Care Association and will be sent direct to them by J.W. Plant. They have 3 standard flag sizes to choose from and prices are as follows:

- **Flag 150cm (w) x 90cm (h) @ £ 34.98 each**

Best suited to freestanding flagpoles around 5-6m (15-20ft), wall-mounted and roof-mounted flagpoles of at least 2-3m in length at a height of a at least 4-6m (20-25ft).

- **Flag 230cm (w) x 138 (h) @ £ 49.31 each**

Best suited to freestanding flagpoles around 8m (25ft), wall-mounted and roof-mounted flagpoles of at least 3m in length at a height of a at least 10m (30ft).

- **Flag 360cm (w) x 180cm (h) @ £92.31 each**

Best suited to freestanding flagpoles around 12m (40ft), wall-mounted and roof-mounted flagpoles of at least 6m in length at a height of a at least 12m (40ft).

All items will be manufactured to order once payment has been received and will need to allow a minimum of 10 working days for despatch. Will need to order by **Monday 7th June 2021** via <https://www.nhsfrontlineday.org/merchandisers/j-w-plant-co-ltd/>

**Action: Cllr Morgan to decide how big the flag should be depending on the size of our flag pole.**

10.2 Due to the current pandemic Members agreed to defer discussions until next meeting but Cllr McConnell did suggest that if we are not able to hold an event, we could ask the community to send us photos of their celebrations (either on the weekend before or 5 July which is the official date) like what we did last year for VE Day.

Cllr Phipps also suggested contacting Rev Dean Aaron Roberts to ask if the Church bells at St Barrwgs & Machen could be rung on the 5 July at 8pm. Cllr McConnell will contact Rev Dean Roberts. TO NOTE

### **11. To discuss and plan arrangements for the 'Community Garden Open Day & Macmillan Coffee Morning' Event**

Defer to next meeting due to number of apologies received. Cllr McConnell suggested inviting Cllr Aldworth & Cllr Gale to our next meeting so that they can help plan the event. TO NOTE

### **12. Update – Remembrance Day 2021 – knitted poppy display**

Cllr McConnell advised members that the poster has been shared on social media and have received quite a good response. Thanks to Cllr Phipps the poster has also been shared with the Sheltered Housing Complexes. Discuss purchasing the netting at the next meeting. TO NOTE

### **13. Christmas Lighting – to review 2020 and consider arrangements for 2021**

The contract with the Lighting Company has two years left and BTM CC have already agreed the fee for 2021 being £7,208 plus vat = £8,650. Defer to next meeting due to number of apologies received. TO NOTE

## **14. Location and electrical connection to village living Christmas trees and lights**

### **14.1 Location of living Christmas trees**

- i. BTM office – an outdoor socket can be put on building outside the office – Cost will need to be obtained
- ii. Bedwas Village

- iii. Trethomas Village
- iv. Machen Village
- v. Lower Graig y Rhacca
- vi. Upper Graig y Rhacca

#### **14.2 Electrical connection**

Clerk has not had the opportunity to ask CCBC if the lampposts located by the trees can be used as a power supply for lights. If they are suitable, the required infrastructure would need to be put in place – last year the cost was £300 per lamppost. So 6 lampposts would be £1,800. Clerk will contact the Lighting Company to get a ball park figure. TO NOTE

#### **14.3 Bedwas Christmas Tree**

Cllr Phipps is still awaiting an update from the Co-op and have since sent an email chasing this up. TO NOTE

#### **15. AOB**

None.

#### **16. Date of next meeting**

Monday 10 May at 5pm.

**Meeting ended 6pm.**