



## Bedwas, Trethomas & Machen Community Council

Remote Events & Leisure Committee (ELC) 11 January 2021

### Draft Minutes

**Present:** Amanda McConnell (Chair), Chris Morgan, Lisa Phipps

**Also Present:** Marcia Jones (Clerk)

**Apologies:** None received

#### 2. Declarations of Interest

**2.1** Chris Morgan declared an interest in Agenda Item 7.

**2.2** Lisa Phipps declared an interest in Agenda Item 7.

**2.3** Amanda McConnell declared an interest in Agenda Item 7.

#### 3. To receive and confirm the Minutes of the E&LC on 26 October 2020

Agreed and accepted.

#### 4. Matters Arising (not on the Agenda) from the E&LC on 26 October 2020

##### 4.1 May - Blue & White Buses Event

This has now been added to the official Garden Open Day event. Chris Morgan confirmed that at present the buses are in storage and will not be available until September onwards, so event to be postponed to then. Lisa Phipps advised that her father used to work on the buses and still has the badges. Lisa Phipps will check to see whether he has any other memorabilia and liaise further with Chris Morgan. **TO NOTE**

##### 4.2 Halloween & Christmas Pantomimes

For the public to note, the Pantomimes are initially paid for by BTM CC and with any income generated from the sale of tickets repays this, with any surplus being used to support other community events. **TO NOTE**

##### 4.3 Garden Competition for 2021

Unfortunately, there was not much interest in 2020. Members need to further discuss on how this event can be of benefit to the community particularly with community engagement. Postpone until next meeting. **TO NOTE**

#### 5. To consider and agree the purchase of litter picking equipment for use by residents

Request received from Lisa Phipps who advised that CCBC would be happy to supply the litter pickers but not the hoops. Members agreed to purchase 8 sets totalling £200 as believe it'll be nicer for all the equipment to come from BTM CC directly. Marcia Jones will put stickers on them saying "property of BTMCC" and will keep a record of who they are given to. This will be taken from the special projects budget. **TO NOTE**

#### 6. Review schedule of events for 2021-2022 and confirm dates

##### 6.1 Picnic in the Park

Lisa Phipps suggested adding Picnic in the Park to the Schedule of events as BTM CC have been heavily involved for a couple of years. It usually runs on the 2<sup>nd</sup> Saturday of September. Marcia Jones will add the 14 September as a provisional date. Lisa Phipps will contact Kerry Galey of CCBC who co-ordinates the day with Billy Hughes of Trethomas Allotments. **TO NOTE**

#### **7. Garden Open Day and/or Macmillan Coffee Day:**

7.1.1 Hold together on the same day - Saturday 25 September

7.1.2 Hold the Macmillan Coffee Day at the BTM Offices on Friday the 24 September and the Garden Open Day on Saturday the 25 September as this will make it easier with the refreshments & equipment already being laid out. E&LC recommend Option

6.2.1. **FULL COUNCIL TO DECIDE**

#### **8. To discuss and agree arrangements for the “Community Star Nomination” event – Spring 2021**

Members agreed to hold a Virtual Event via Zoom on Tuesday 2 March and note that there will be a small cost to this as an account needs to be set up. Members fully discussed the nominations received, split them into categories - everyone will receive a Certificate and some will also receive a logo pin. There will also be the Chair’s Award which is kept as a surprise. Amanda McConnell will draft the certificates & invitation. Chris Morgan is happy to Chair the evening. Members will meet to finalise preparations 2 weeks before namely 15 February. **TO NOTE**

#### **9. NHS, Social Care & Frontline Workers Day 5 July 2021 – to confirm Council support and arrangements**

Members agreed in principle but will further discuss at next meeting in March. **TO NOTE**

#### **10. To discuss and plan arrangements for the “Community Garden Open Day” event**

Members agreed to postpone the May event due to the current pandemic. Chris will look at some dates in September and report back at the next meeting. **TO NOTE**

#### **11. Remembrance Day 2021 – knitted poppy display**

Request received from Amanda McConnell. Members agreed to purchase netting, attach either side of the Colliery Dam which is situated in the Community Garden and ask members of the public to go along and attach their poppies at a later date. They can be either knitted, crocheted or use the bottom of plastic bottles and paint. If this venture proves to be popular, there could also be a drop display from Marcia’s office at the front of the building. Amanda McConnell will obtain cost for netting and report back and will also draft a poster for sharing on social media, with local schools, Sheltered Housing Complexes, Bedwas Care Home, local businesses. **TO NOTE**

#### **12. Christmas Lighting – to review 2020 and consider arrangements for 2021**

12.1 GYR Lighting

Defer until 2022-2023 precept. **TO NOTE**

12.2 Location & Electrical connection to village living Christmas trees and lights and 2020 Christmas Lights

Members are very happy with the Christmas Lights this year. It's a huge improvement on previous years. However due to the live Christmas trees growing, more lights are needed plus they need to be mains operated as the solar panel lights do not work properly in winter. Chris Morgan will check to see if there is any light source near the trees in Upper & Lower GYR and let Marcia Jones know. Marcia Jones will obtain quotes from local Electrical Companies and current Lighting Company to get a rough idea on how much it would be to place lights on the trees and will also check with CCBC if they will allow Local Companies to do this or would it need to be a specialist Lighting Company. **TO NOTE**

#### 12.3 Bedwas Christmas Tree

Unfortunately, the Bedwas tree has been vandalised again this year and seems to have died. It was suggested having a new tree (it will need to be a much smaller one due to cost) planted opposite Hillside or on the grass by the Bedwas Co-op. Members agreed for Lisa Phipps to contact the Co-op directly as they own the piece of land referred to. **TO NOTE**

#### 12.4 Christmas Light design competition

Members are mindful that this project could have an impact on the budget as quite costly at £800 each per light. Members agreed to postpone until January 2022 meeting as our contract with the Lighting Company comes to an end. Subject to participation and funding, the lights could be put up for Christmas 2023. Marcia Jones will contact the resident who suggested the idea with an update. **TO NOTE**

### **13. Lightweight Roller Banners – to consider and agree photos and text**

Postpone until meeting in May due to the current pandemic. **TO NOTE**

### **14. AOB**

#### 14.1 Recruitment of volunteers

The council has received an offer of volunteer time from a resident looking to undertake admin work. The clerk suggested that the resident supports this committee and the organisation of events, and this was agreed. Marcia Jones will invite her to attend our next E&LC Meeting in February. It was agreed that IT equipment in the form of a laptop should be purchased to assist with this role. **FULL COUNCIL TO DECIDE ON E&LC**

#### **RECOMMENDATION**

#### 14.2 Christmas Tree Community Stars

Wood star shape with names & dates of lost loved ones for the community to place on the Christmas trees in BTM. Members agreed to postpone due to the fact that the tree in Bedwas has been vandalised. **TO NOTE**

#### 14.3 Anti-theft Perspex

There are 4 boards planned for the Community garden, and this usually cost in the region of £500 per board, artwork and frame. We paid £249 for all four to be printed. To date Chris Morgan has managed to source donations of materials and work to produce. In order to complete the boards, the purchase of Anti-theft Perspex is required at a cost of £230. Members agreed. **TO NOTE**

### **15. Date of next meeting**

8<sup>th</sup> March 2021 at 3:30pm

**Meeting ended 7pm**